

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
1312 WASHINGTON AVENUE DIXON, ILLINOIS
June 19, 2024, 6:00PM**

I. CALL TO ORDER

President, Rodney Frey called the meeting to order at 6:00PM

Roll Call: President, Rodney Frey-Present
Vice President, Keith Aurand-Present
Secretary, Anthony Venier-Present
Commissioner, Autumn Brady-Present
Commissioner, Nathan McCoy

Staff Present: Duane Long, Executive Director
Michelle Lawson, Office Administrator

II. CHANGES TO THE AGENDA

A. Move New Business C before Correspondence

III. VISITORS- Tim Lee-WIXN, Chris Hammitt-Dixon Municipal Band

IV. CORRESPONDENCE- Thank you letter from Discover Dixon for the support with their Rock River Madness Bike Race at Lowell Park.

V. BOARD MINUTES-Review/Amend/Accept

A. Motion to Approve May 15, 2024 Regular Board Minutes by Nathan McCoy; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried.

B. Motion to Approve May 15, 2024 Executive Board Minutes by Keith Aurand; Seconded by Nathan McCoy. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried.

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VI. FINANCIAL REPORTS-Review/Amend/Accept

A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for May, 2024

Duane Long reported we have received no tax dollars to date. We have not received the grant money from Vaile Park Basketball Courts or the final reimbursement from the Meadows grant. We will receive a \$20,000 check on Friday, June 21st for our solar groundbreaking.

Keith Aurand had a question on the finances in the recreation department and asked about the donations given to the Park District during the month of May. Michelle Lawson will check the recreation report and donation list and report back at the July Board meeting.

May Financial Report is tabled to the July 17, 2024 meeting..

B. Review Income/Expenses on 2023A Promissory Note

Duane Long informed the Board of Commissioners that as of June we have used about \$20,000 of the promissory note. Anthony Venier asked when the note would be paid off. Duane Long reported in November of 2024.

No Action Taken.

VII. REPORTS

A. Commissioners-

1. Autumn Brady-Autumn said her son had his birthday party at the facility and she was very impressed from start to finish. She is concerned that we have not received many applicants for the new scholarship program she and Jana Halfacre have been working on. They have promoted the program a lot and still no applicants. She is thankful for Tyler Hodapp in his quick response to cleaning up graffiti at Haymarket Square when she reported it to him.

2. Rodney Frey-Rodney reported the reason for him and Keith doing the park tour was in response to a community member that asked them to look at EC Smith Park. Rodney and Keith did trail maintenance on Fathers' Day. Rodney asked who was to mow the maintenance entrance to the bike trails. It had been Tyler and the bike club at different times. Anthony Venier said he will talk to the bike club about the trail cleanup.

3. Keith Aurand-Keith thanked all the staff for putting in hard work during the busy season. He was at the canoe launch on the day the opening was postponed and he saw

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three people rent from our new kayak system. Keith asked the board if there could be a discussion at the next board meeting on a 5-10 year plan on upgrading the bike path. Keith also toured a couple parks with Rodney Frey and asked if some things can be done. EC Smith Park has a fence that appears to serve no purpose. Duane Long said the fence was installed to mimic the original fence when the park was named Kiddie Corral. The fence is used by parents to limit kids from running in the street. Keith said the tennis court at EC Smith is not playable at times when the sun is beating down and buckling the surface. He asked if something could be done to replace the surface. Duane Long said it may be more beneficial to create something other than just 3 tennis courts on that surface. He will look into it.

4. Anthony Venier-Anthony gave kudos to Tyler Hodapp for putting in bases and soccer nets at Grace Johnston Park. He is also excited about the Page Drive improvements we will see with the City's grant.

5. Nathan McCoy-Nate received a compliment from the community on the clean bathrooms at Wooden Wonderland. Nate asked about possible lighting on our new signs in the parks. Duane Long will look into this.

- B. **Executive Director**-Duane Long updated the Board on the completion of the batting cages at Reynolds Field. The new sunshades at Pickleball were purchased by the Garden Club and they are not complete. The landscaping will be completed soon around the new sunshades. The railing at the Canoe Launch is complete and the grant inspectors will be here Thursday to approve the project. Vaile Park Basketball Courts are under renovation with the OSLAD Grant.

All staff and Board members are welcome to walk in the Fourth of July parade. Details will be emailed once the itinerary is set by Petunia Festival officials.

VIII. OLD BUSINESS

- A. None

IX. NEW BUSINESS

- A. **Prevailing Wage Ordinance #641**

Michelle Lawson read Ordinance #641. An ordinance adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works in the Dixon Park District, Lee County, Illinois
Motion to Approve Prevailing Wage Ordinance #641 by

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Keith Aurand; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried.

B. Review/Amend/Approve Boat House/Slip Fee Structure for 2025

Michelle Lawson read the Lee County tax fees for 2024. These fees determine the split between the 7 boathouse lessee's for 2025. The tax increase will be \$14.70 for each boathouse lessee.

Motion to Approve Boat House/Slip Fee Structure for 2025 by
Nathan McCoy; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried.

C. Approve Mural at the Bandshell in Page Park by Chris Hammitt

Chris Hammitt, Business Manager for Dixon Municipal Band presented a mock design for the Board. The mural will be painted by local artist Nora Reuter in the Bandshell. Chris thanked the park district staff for the upgrades to the Bandshell. The mural will be no cost to the Park District. Duane Loing asked Mr Hammitt to attend one board meeting a year to get updates on the Municipal Band plans for the upcoming season.

Rodney Frey asked the Board for a Consensus.

Consensus by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.

Consensus 5-0, Yes.

D. Approve Alcohol Request for Al Morrison Baseball "Dingers For Donations" Fundraiser

Duane Long told the board Al Morrison Baseball is requesting an alcohol permit from the Park District to hold their annual fundraiser at Page Park. This is the third year for the event.

Motion to by Anthony Venier; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.

Motion Carried.

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X. EXECUTIVE SESSION

Motion to go into Executive Session by Anthony Venier, seconded by Keith Aurand To consider information regarding the appointment, employment, or dismissal of an employee or officer at 7:13PM

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

Take action to come out of closed session

Motion to come out of Executive Session at 7:42PM by Anthony Venier, seconded by Nathan McCoy.


Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.


XI. ADJOURN

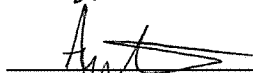
Motion by Anthony Venier to Adjourn, seconded by Autumn Brady to Adjourn.


Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes Meeting Adjourned at 7:43PM


Signatures:

 _____ Date: 7/17/24
Rodney Frey

 _____ Date: 7/17/24
Anthony Venier

 _____ Date: 7/17/24
Autumn Brady

 _____ Date: 7/17/24
Keith Aurand

 _____ Date: 7/17/24
Nathan McCoy

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