

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
1312 WASHINGTON AVENUE DIXON, ILLINOIS
July 17, 2024, 6:00PM**

I. CALL TO ORDER

President, Rodney Frey called the meeting to order at 6:00PM

Roll Call: President, Rodney Frey-Present
 Vice President, Keith Aurand-Present
 Secretary, Anthony Venier-Present
 Commissioner, Autumn Brady-Present
 Commissioner, Nathan McCoy-Present

Staff Present: Duane Long, Executive Director
 Michelle Lawson, Office Administrator

II. CHANGES TO THE AGENDA

A. None

III. VISITORS- Tim Lee-WIXN

IV. CORRESPONDENCE- Rodney Frey read thank you letters from the following: Thank you letter from the family of Larry Reed. Thank you letter from the Dixon High School Class of 64/65. Thank you letter from Dixon Lions Club.

V. BOARD MINUTES-Review/Amend/Approve

A. Motion to Approve June 19, 2024 Regular Board Minutes by Anthony Venier; Seconded by Keith Aurand. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

B. Motion to Approve June 19, 2024 Executive Board Minutes by

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Anthony Venier; Seconded by Keith Aurand. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

VI. FINANCIAL REPORTS-Review/Amend/Approve

A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for June, 2024

Duane Long reported we expected to receive tax dollars in the next couple of weeks. We have not received the grant money from Vaile Park Basketball Courts or the final reimbursement from the Meadows Grant. A reminder to the Board that disbursement percentages are higher during the busy months of summer and will even out.

Motion to Approve Profit & Loss Budget vs. Actual, Balance Sheet, and Disbursements for June 2024 by Nathan McCoy; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

B. Review Income/Expenses on 2023A Promissory Note

Michelle Lawson informed the Board of Commissioners that as of July we are still using the promissory note monies while waiting for the tax money to come in. No Action Taken

VII. REPORTS

A. Commissioners-

1. Anthony Venier-Anthony reported a citizen had an idea to put cherry blossom trees along the river to give a nice view from the riverfront. He reported the new batting cages at Reynold's Field are great. He asked if any damage was reported from the high river levels. Duane Long said no known damages at this time. Duane told the board a community member volunteered to use his

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boat to help our maintenance team clean up the river debris along our new kayak launch.

2. Nathan McCoy-Nate commented that the float for the July 4th parade looked great. Kudos to the staff for our well kept parks during the Petunia Festival.

3. Autumn Brady-The parade was phenomenal. She said it was great to pass out popsicles to the crowd. Autumn asked if she could set up a fundraiser at Mad Water Saloon to raise money for the Park District. Duane Long told her we currently have two fundraisers in progress, but she may get the details for her idea and report back to the Board.

4. Keith Aurand-Keith asked the Commissioners to check their calendars for October 13, 2024 for the Fall Color Drive in the Meadows. The rain date would be October 20, 2024. Duane Long just asked that the board communicate with the hunting coordinators about the event.

5. Rodney Frey-Rodney thanked the Commissioners that showed up for the solar check presentation. He reported a citizen thanked the Park District for the upgrades at the pickleball courts. Rodney asked if we could look into cost of upgrading the parking lot at the Custer Boat Dock.

- B. **Executive Director**-Duane Long told the board that the lights are complete at the Vaile Park Basketball Courts. The paving has not begun yet. The Grand Opening is tentatively set for the middle of August. The quote to repave EC Smith tennis courts as it will be approximately \$60,000. He asked the board to think about what they would like done with the courts at EC Smith. Duane suggests leaving one court tennis and putting something else on the other half.

It

will require a new retaining wall at an extra cost. Paving and the extra cost brings a possible total of \$130,000 to \$140,000. EC Smith Park has the potential to Grow. Park management is going very well. We own a ton of riverfront property and this week has had a ton of maintenance with high water rain, and winds. Duane reported all the bleachers at Reynold's Field have been upgraded for approximately \$6,000. All the shelter and buildings were painted at Reynold's Field as well.

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VIII. OLD BUSINESS

A. Approve Profit & Loss Budget vs. Actual, Balance Sheet, and Disbursements for May 2024.

Michelle Lawson made the correction to the recreation account that moved the income to the expense account where it belonged.

Motion to Approve Profit & Loss Budget vs. Actual, Balance Sheet, and Disbursements for May 2024 by Nathan McCoy; Seconded by Autumn Brady.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.

Motion Carried.

IX. NEW BUSINESS

A. Review Petunia Festival

Debbie Bay, Petunia Festival President was unable to attend the meeting as of this morning. She will submit her report via email. The Board decided to table this until August after we receive the report from our Maintenance Director.

No Action Taken

B. Discuss Date Change for September Board Meeting from September 18th to 11th.

Michelle Lawson asked the board to reschedule the September Board Meeting to accommodate Sauk Valley Bank's annual employee appreciation event held at The Facility. All Board Commissioners agreed to the change in date.

C. Solicitation of Bids for Meadows Farm Lease

Duane Long notified the Board of Commissioners of the expiration on the current Lease of the Meadows Farm Land. The new lease has been amended to 95.44 acres due to the addition of the solar field. Bids will begin July 18, 2024 and will be accepted until 10:00am on August 19, 2024.

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D. **Review/Approve Intergovernmental Agreement with The City of Dixon**
Duane Long reviewed the intergovernmental agreement drafted by the City of Dixon. This agreement covers the maintenance the Park District will have to maintain after the upgrades made to Page Park are complete through the Project Rock Grant.
Motion to Approve Intergovernmental Agreement with The City of Dixon by Nathan McCoy; Seconded by Anthony Venier. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried.

D. **Review/Approve One Time Request for Mane Street to use the Bike Path for a Horse And Carriage Ride to Woodcote and Back.**
Jared Yater from Mane Street has requested access to take a Horse and Carriage on the walking path between the Meadows Park and Lowell Park. He operates a business and had a request to take a carriage ride from our Meadows Park to the Woodcote Cottage in Lowell Park for a surprise birthday party.
Motion to Approve One Time Request for Mane Street to use the Bike Path for a Horse And Carriage Ride to Woodcote and Back by Anthony Venier; Seconded by Nathan McCoy. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Abstained; Anthony Venier-Yes; Nathan McCoy-Yes.
Motion Carried.

X. **EXECUTIVE SESSION-None**

XI. **ADJOURN**

Motion by Anthony Venier to Adjourn, seconded by Keith Aurand to Adjourn.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes

Meeting Adjourned at 7:35PM

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Signatures:

_____ Date: _____
Rodney Frey

_____ Date: _____
Anthony Venier

_____ Date: _____
Autumn Brady

_____ Date: _____
Keith Aurand

_____ Date: _____
Nathan McCoy

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