

**DIXON PARK DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
1312 WASHINGTON AVENUE DIXON, ILLINOIS  
April 10, 2024, 6:00PM**

**I. CALL TO ORDER**

President, Rodney Frey called the meeting to order at 6:00PM

Roll Call: President, Rodney Frey-Present  
Vice President, Keith Aurand-Present  
Secretary, Anthony Venier-Present  
Commissioner, Autumn Brady-Present

Staff Present: Duane Long, Executive Director  
Michelle Lawson, Office Administrator  
Tyler Hodapp, Maintenance Director

**II. CHANGES TO THE AGENDA**

- A. Move New Business A before Correspondence
- B. Move New Business B after New Business A
- C. Move New Business C after New Business B

**III. VISITORS-** Tim Lee-WIXN, Jacob Wallin, Skyler McCoy, Gwen Moore

**IV. CORRESPONDENCE-** Thank you letter from the WACC CEO Class thanking the Park District for Their donation of a basket for their Leap Around the Decades program. This program Helps the students start their businesses.

**V. BOARD MINUTES-Review/Amend/Accept**

- A. Motion to Approve March 20,2024 Regular Board Minutes by Anthony Venier; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.
- B. Motion to Approve March 20, 2024 Executive Board Minutes by Anthony Venier; Seconded by Nathan McCoy. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes. Motion Carried.

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**VI. FINANCIAL REPORTS-Review/Amend/Accept**

**A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for March, 2024**

Duane Long reported this is the final report of the fiscal year. Recreation carried over \$4,000, Facility carried over \$23,000, Maintenance carried over \$11,000, Museum carried over \$67,000, and Corp. carried over \$6,000. The new purchases planned with the carry over are tables and chairs for the Facility and a new golf ball machine for the Miller Golf Complex. Mr. Long credited the program directors for respecting tax payers money and respecting the budget in place.

Motion to Approve March Financial Reports by

Keith Aurand; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.

Motion Carried.

**B. Review Income/Expenses on 2023A Promissory Note**

Duane Long informed the Board of commissioners that as of April no funds have been used from the note.

No Action Taken.

**VII. REPORTS**

**A. Commissioners-**

1. Autumn Brady-Autumn reported she thought The Best of Dixon Gala was incredible. It was nice to see the Park District staff as a unit. Autumn met a couple and built new relationships with them. Autumn is looking forward to volunteering some of her time at the Nature Center with a group of about 130 people.
2. Rodney Frey-Rodney reiterated the sign information that Keith shared in his report.
3. Keith Aurand-Keith commented on the new solar lights at the Dog Park and Washington Park parking lot. He feels they look good. He also likes the look of the new cover for the porta potties at John Dixon Park. Keith asked if we plan to continue the sign updates at the Dog Park and the Meadows. Duane Long reported yes, the plan is still moving forward on the signs at all our parks.
4. Anthony Venier-Anthony spoke with Tyler Hodapp about the new equipment purchase he is planning. Anthony also told Nate McCoy to prepare him to be ready to serve on the Board.
5. Nathan McCoy-Nate is excited to learn all the aspects of the Park District in his new Board Commissioner role.

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- B. **Executive Director**-Duane Long updated the Board on the bids for the Vaile Park Grant. The city is helping with the process. He noted the Park District has received some substantial donations on the Vaile park Grant. We will be adding lighting to the basketball courts. We will bid out the lighting for the basketball courts so we do not have to send back any unused money. Duane is continuing his work on the solar bidding. The Park District attorney has approved the agreement and paperwork is still being finalized before he brings it in front of the Board.
- Tyler Hodapp reported his seasonal workers will begin next week. Work continues on renovating the Band Shell at Page Park. They will put gutters on the back side of the structure. Page Park is color coded to the City of Dixon's Grant Project. The water at All the parks will be turned on next week. Maintenance will also be working with the Bike Club on a service road to the Roller Coaster Bike Trail.

#### VIII. OLD BUSINESS

A. **Review/Approve Annual Budget & Appropriation Ordinance #640 for Public Review**

Duane Long discussed the budget for 2024-2025 and told the Board it will be on review for 30 days in the office of Michelle Lawson.

Motion to Approve Annual Budget & Appropriation Ordinance #640 for Public Review by Keith Aurand; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.

Motion Carried.

#### IX. NEW BUSINESS

A. **Oath of New Officer-Nathan McCoy**

Nathan McCoy was sworn in by Board President, Rodney Frey and read the Oath of Office to be seated as an appointed Board Commissioner.

B. **Seat Newly Appointed Board Member-Nathan McCoy**

Roll Call: President, Rodney Frey-Present  
Vice President, Keith Aurand-Present  
Secretary, Anthony Venier-Present  
Commissioner, Autumn Brady-Present  
Commissioner, Nathan McCoy-Present

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- C. **Review/Approve LARP Event at Lowell Park by Jake & Gwendolyn Moore**  
Jacob Wallin presented a powerpoint on LARP. He is requesting the use of Lowell Park Barton Shelter and areas of Lowell Park to host a LARP role playing event. The event is family friendly and the organization will donate money back to the Park District. They expect 30-50 people to attend and this event will allow for overnight camping at Lowell Park. The event will be June 7-9, 2024 and if it goes well they are requesting October 25-27, 2024 for a second event. The Park District has agreed to market the event if approved by the board.  
Motion to Approve LARP Event at Lowell Park by Jake & Gwendolyn Moore by Anthony Venier; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.  
Motion Carried.
- D. **Review/Approve Resolution #316-Equipment Purchase**  
Tyler Hodapp is requesting the purchase of a new skid loader. The skid loader currently owned by the park district, it has been costing a lot of money in repairs. The new equipment will be a 5 year lease to own for the purchase price of \$34,206.94  
Motion to Approve Resolution #316-Equipment Purchase by Anthony Venier; Seconded by Keith Aurand. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.  
Motion Carried.
- E. **Approve Sale of 1987 Scrap Bucket Truck**  
Tyler Hodapp is requesting to sell the 1987 bucket truck that was sold as scrap to the Park District. The truck can not be sold as a vehicle because it was sold to the Park District for \$1.00 as scrap. The truck is not in running condition.  
Motion to Approve Sale of 1987 Scrap Bucket Truck by Nathan McCoy; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes.  
Motion Carried.

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**X. EXECUTIVE SESSION-None**

**XI. ADJOURN**

Motion by Anthony Venier to Adjourn, seconded by Autumn Brady to Adjourn.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes; Nathan McCoy-Yes

Meeting Adjourned at 7:26 PM

Signatures:

\_\_\_\_\_ Date: \_\_\_\_\_  
Rodney Frey

\_\_\_\_\_ Date: \_\_\_\_\_  
Anthony Venier

\_\_\_\_\_ Date: \_\_\_\_\_  
Autumn Brady

\_\_\_\_\_ Date: \_\_\_\_\_  
Keith Aurand

\_\_\_\_\_ Date: \_\_\_\_\_  
Nathan McCoy

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