

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
1312 WASHINGTON AVENUE DIXON, ILLINOIS
December 13, 2023, 6:00PM**

I. CALL TO ORDER

President, Rodney Frey called the meeting to order at 6:00PM

Roll Call: President, Rodney Frey-Present
 Vice President, Keith Aurand-Present
 Secretary, Anthony Venier-Present
 Commissioner, Autumn Brady-Present

Staff Present: Duane Long, Executive Director
 Michelle Lawson, Office Administrator
 Tyler Hodapp, Maintenance Director

II. CHANGES TO THE AGENDA

A. None

III. VISITORS- Tim Lee-WIXN, Clyde Seeley-Bow Hunt Coordinator, Damian Considine-Bow Hunt Coordinator-David Potter, Mike Larson, Ray Jasper, Tim Williams, Ron Pritchard, Mike Carr, Scott Fenwick, Ryan Elmendorf, Colin Bond, BJ Fenwick, Sue German, Sarina Venier

IV. CORRESPONDENCE- Rodney Frey read a thank you note from Candace. She Donated \$200 to the programs of the park district. She is an out of district resident that uses the trails and likes to give back. The Glessner family sent a thank you to Duane Long for the memorial donation for Howard. Jen and the Pinetum Crew sent a thank you for the help running the 2023 Pinetum Mind Games Race. The Cox family sent a thank You to the park district staff for their helpfulness with their rental of the Facility for their Thanksgiving. St. Anne's School sent a thank you for the sponsorship of their annual Turkey Trot 5K held at Lowell Park.

V. BOARD MINUTES-Review/Amend/Accept

A. Motion to Approve November 15, 2023 Regular Board Minutes by Keith Aurnad; Seconded by Anthony Venier. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes. Motion Carried.

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VI. FINANCIAL REPORTS-Review/Amend/Accept

A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for November, 2023

Duane Long reported the budget looks good overall. The park district is waiting on the final property tax disbursement.

Motion to Approve November Financial Reports by

Keith Aurand; Seconded by Anthony Venier. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes. Motion Carried.

B. Review Income/Expenses on 2023A Promissory Note

Michelle Lawson informed the Board of commissioners that as of December 13th no funds have been used from the note.

No Action Taken.

VII. REPORTS

A. Commissioners-

1. Autumn Brady-Autumn reported that her co-worker commented on how nice the trails and the bike path look. Autumn is looking into a volunteer program for the park district.

2. Rodney Frey-Rodney complimented on the new signs that have been put into the Parks. He thinks the signs look good.

3. Keith Aurand-Keith has no report, but did want to echo what Anthony said on the positive reaction and input the community that attended the meeting had on The Meadows.

4. Anthony Venier-Anthony reported he was appreciative of the meetings each member had to come up with the best solution for the Meadows agenda item. The community feedback and cohesiveness was the board's goal. Anthony feels meeting on a semi regular basis with all interest groups is beneficial.

B. Executive Director-Duane Long reported he has met with the City of Dixon officials regarding Project Rock. Construction for this city project will begin the Spring of 2025. City officials will attend a future board meeting of Dixon park District to go over the project details. The project will bring bike trail adjustments and road repaving in Page Park. Page Park will become a destination park once this project is complete. The Park District is looking into remodeling the shelter and building solar power bathrooms at Page Park. Duane reminded the Board of the staff Christmas party at Woodcote January 5th.

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Tyler Hodapp reported the parks look fantastic. He is looking to modify the Bandshell at Page Park. He will fix the infrastructure. Duane Long reported a partnership with the city and Matt Heckman to repair the Bandshell. Tyler reported the completion of new stairs and rock added to an area of a property that the boat houses are located on.

VIII. OLD BUSINESS

- A. **Bow Hunting Policy & Procedures in The Meadows**-Duane Long thanked the Board for their time and hours spent outside of the regular Board meetings to Come up with a solution for our public members. Anthony Venier said we are here for the public. Anthony motioned to open the Meadows all weekdays during the hunting season for the hunters and all weekends for the recreational park Users. Sue German asked if she could speak. Rodney Frey opened the floor for her comment. Sue commented that she would like the board to open the Meadows to everyone year round. That opened comment from others on their views of opening the Meadows. The following community members voiced their comments. David Potter, Ray Jasper, Clyde Seeley, and Evan Thorpe commented on behalf of the hunting program. Scott Fenwick, BJ Fenwick, and Ryan Elemndorf spoke on behalf of the bike club. Rodney Frey read a letter from the board that the park district will continue to review the policies and procedures of the bow hunting program. Anthony Venier told the public that the hunting the program is safe. The Board did not second the motion and decided to table the topic until the January Board Meeting.
No Action Taken.

IX. NEW BUSINESS

- A. **Review/Amend/Approve Levy Ordinance #635-**
Duane Long described the process of the levy is an annual ordinance to ask Lee County and its taxpayers for money to run the budget of the park district.
Motion to Approve Levy Ordinance #635 by Anthony Venier; Seconded by Keith Aurand. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes. Motion Carried.
- B. **Review/Amend/Approve Ordinance #636 Abating the taxes heretofore levied for the year 2023 to pay debt service on the General Obligation Park Bonds (Alternate revenue Source), Series**

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2021C, and Taxable General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2021D, of the District.

Motion by Keith Aurand to Approve Ordinance #636 Abating the taxes heretofore levied for the year 2023 to pay debt service on the General Obligation Park Bonds (Alternate revenue Source), Series 2021C, and Taxable General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2021D, of the District, seconded by Anthony Venier. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes. Motion Carried.

C. Review/Amend/Approve Sponsorship and Advertising Policy-

Duane Long told the Board the policy was created to put guidelines in place for community sponsorship which began with the opening of the new Facility.

Motion to Approve Sponsorship and Advertising Policy by Anthony Venier; Seconded by Autumn Brady. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes. Motion Carried

D. Review/Amend/Approve Annexation Ordinance #637

Dixon Park District received three annexation notices from the City of Dixon to complete the annexation of all properties on Kimberly Ct. Evelyn Rose Lane, Overlook Drive. Dixon Park District follows the annexation process of the city.

Motion to Approve Annexation Ordinance #637 by Keith Aurand; Seconded by Anthony Venier. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes. Motion Carried

E. Review/Amend/Approve Annexation Ordinance #638

Dixon Park District received three annexation notices from the City of Dixon to complete the annexation of all properties on Kimberly Ct. Evelyn Rose Lane, Overlook Drive. Dixon Park District follows the annexation process of the city.

Motion to Approve Annexation Ordinance #638 by Keith Aurand;
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Seconded by Anthony Venier. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes. Motion Carried

F. **Review/Amend/Approve Annexation Ordinance #639**

Dixon Park District received three annexation notices from the City of Dixon to complete the annexation of all properties on Kimberly Ct. Evelyn Rose Lane, Overlook Drive. Dixon Park District follows the annexation process of the city.

Motion to Approve Annexation Ordinance #639 by Keith Aurand; Seconded by Anthony Venier. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes. Motion Carried

X. **EXECUTIVE SESSION-**

Motion to go into Executive Session by Keith Aurand, seconded by Anthony Venier To consider information regarding the appointment, employment, or dismissal of an employee or officer at 8:20PM

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes. Motion Carried.

XI. **Take action to come out of closed session**

Motion to come out of Executive Session at 9:12PM by Anthony Venier, seconded by Autumn Brady.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes. Motion Carried.

XII. **ADJOURN**

Motion by Anthony Venier to Adjourn, seconded by Autumn Brady to Adjourn.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Autumn Brady-Yes; Anthony Venier-Yes.

Meeting Adjourned at 9:15PM

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Signatures:

_____ Date: _____
Rodney Frey

_____ Date: _____
Anthony Venier

_____ Date: _____
Autumn Brady

_____ Date: _____
Keith Aurand

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