

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
1312 WASHINGTON AVENUE DIXON, ILLINOIS
August 22, 2023, 6:00PM**

I. CALL TO ORDER

President, Rodney Frey called the meeting to order at 6:00PM

Roll Call: President, Rodney Frey-Present
 Vice President, Keith Aurand-Present
 Secretary, Anthony Venier-Present
 Commissioner, Jerry Pauser-Absent

Staff Present: Duane Long, Executive Director
 Michelle Lawson, Office Administrator

II. CHANGES TO THE AGENDA

A. None

III. VISITORS- Tim Lee-WIXN-6:47pm, Ron Pritchard-Former Board President

IV. CORRESPONDENCE- Rodney Frey read three Thank you cards. Emma Hubbs Tennis Club thanked the Park District for for their help with the Emma Hubbs Tennis Classic. Discover Dixon thanked the Park District for their support for Venetian Night. St. Anne's School thanked the Park District for the use of equipment for their 3x3 Soccer Tournament.
Ron Pritchard verbally thanked the Staff of the Park District for hosting the Family Fun Day celebrating the 1 year opening of the Facility.

V. BOARD MINUTES-Review/Amend/Accept Regular Board Minutes for July

A. Motion to Approve July Regular Board Minutes by
 Keith Aurand; Seconded by Anthony Venier. Vote by Roll Call: Keith Aurand-Yes;
 Rodney Frey-Yes; Jerry Pauser-Absent; Anthony Venier-Yes. Motion Carried.

B. **Review Income/Expenses on 2023A Promissory Note**

August 22, 2023

Duane Long informed the Board of commissioners that the 2023A Note was deposited on June 28, 2023. As of August 21st no funds have been used from the note. A tax payment was received on 7/21/2023. No Action Taken.

C. Review/Amend/Accept Executive Board Minutes for May

Motion to Approve July Executive Board Minutes by Keith Aurand; Seconded by Anthony Venier. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Absent; Anthony Venier-Yes. Motion Carried.

VI. FINANCIAL REPORTS-Review/Amend/Accept

A. Profit & Loss vs. Actual, Balance Sheet, and

Disbursements for July, 2023-Duane long reported that a new line item will be added next fiscal year to show expense for tree damages. The canoe launch is coming in over budget due to engineer changes. The grant was written two years ago. The costs have risen for the changes that need to be made. The financials are looking good. The changing of the fiscal year will be looked into in the coming months. Anthony Venier asked if the second disbursement of property taxes is still scheduled to arrive in September. Michelle Lawson reported that is the tentative date.

Motion to Approve July Financial Reports by

Anthony Venier; Seconded by Keith Aurand. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Absent; Anthony Venier-Yes. Motion Carried.

VII. REPORTS

A. Commissioners

1. Jerry Pauser-Absent

2. Rodney Frey-Rodney thanked the staff for the work put into the one year anniversary family fun Day. Rodney asked what it would cost to put a permanent bench on the new overlook in the Meadows. Duane long will look into getting the costs. Rodney commented that the sunflower field looked very nice this season.

3. Keith Aurand-Keith told the board he contacted Tyler Hodapp to report trees down after a storm on a Saturday. Tyler was quick in response and got things cleaned up fast. Maintenance is doing a great job. Keith reported the sunflower field looks great. Keith would like the board to start allocating money for repairs on the Washington Avenue Bike Path.

4. Anthony Venier-Anthony reported the emergency towers did not appear to be working properly. Michelle Lawson replied that DC Computers is currently looking into why they are not functioning properly. Anthony told the board what a

August 22, 2023

great appreciation we continue to have to the Bike Club that maintains our bike trails. Anthony asked if we can look into supplying a shed for their equipment they use to trim trims and brush. Duane Long will look into getting the shed. Anthony reported the residents of the West side of Dixon are very excited about the new playground project at Vaile Park.

B. Executive Director-Duane Long reported the Canoe Launch is underway and he is keeping an eye on the project. The Vaile playground has kicked off. The old playground equipment will be donated. The tree removal at Vaile Park was work donated by a local company. August 28th is the start date for the installation of the new playground equipment. A drinking fountain will be put in with the help of the City of Dixon. 5 new signs have been purchased to place in our parks. Next year we will add five more signs to keep all the park signs uniform. In the future we would like to have a QR code on each sign giving the history of each park. . The canoe chute and dock system are on site ready to put in once construction is complete.

Duane is prepping Vaile Park for the install of the new playground.

There will be a grand opening planned for both sites mentioned. Duane is still working on changing the fiscal year.

VIII. OLD BUSINESS

A. NONE

IX. NEW BUSINESS

A. **Approve Al Morrison Fundraiser with alcohol sales at Page Park, Al Morrison Fields**

A flier for the event was shown to the board.

Motion by Anthony Venier to approve Approve Al Morrison Fundraiser with alcohol sales at Page Park, Al Morrison Fields, seconded by Keith Aurand. Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Absent; Anthony Venier-Yes. Motion Carried.

B. **Discuss the Application Process to Fill an Open Board Commissioner Seat**

The application will be updated to the current year. The board is requesting 25 signatures from residents of the City Limits of Dixon to be added to the application form. The paperwork will be sent out to the public on Monday, August 28, 2023. We will use our Website, Facebook, The City of Dixon's site, and news/radio stations to get the application information out to the public. Interviews will take place in October.

A consensus to proceed was approved 3-0.

August 22, 2023

X. EXECUTIVE SESSION-None

XI. ADJOURN

Motion by Keith Aurand to Adjourn, seconded by Anthony Venier to Adjourn.

Vote by Roll Call: Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Absent; Anthony Venier-Yes.

Meeting Adjourned at 7:17 P.M.

Signatures:

_____ Date: _____
Rodney Frey

_____ Date: _____
Anthony Venier

_____ Date: _____
Jerry Pauser

_____ Date: _____
Keith Aurand

August 22, 2023