

**DIXON PARK DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
1312 WASHINGTON AVENUE DIXON, ILLINOIS  
March 15, 2023, 6:00PM**

**I. CALL TO ORDER**

Vice President Rodney Frey called the meeting to order at 6:00PM

Roll Call:           President Ron Pritchard-Present  
                          Vice President Rodney Frey-Present  
                          Board Secretary, Keith Aurand-Present  
                          Commissioner Jerry Pauser-Present  
                          Commissioner Anthony Venier-Present

Staff Present:      Duane Long, Executive Director  
                          Michelle Lawson, Office Administrator  
                          Lucas Pauley, Marketing Director  
                          Tyler Hodapp, Maintenance Director

**II. CHANGES TO THE AGENDA**

None

**III. VISITORS-** Tim Lee-WIXN

**IV. CORRESPONDENCE-** Letter from Thomas Halla outlining the Boy Scout Completed for the Park District. Benches were made and put in at the Emma Hubbs Tennis Courts.

**V. BOARD MINUTES-**Review/Amend/Accept

A.     Motion to Approve February Regular Board Minutes by Keith Aurand; Seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes, Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

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## **VII. FINANCIAL REPORTS-Review/Amend/Accept**

- A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for February, 2023- Duane Long reported all financials are to be expected. We look to carry over \$75,000 to next fiscal year starting April 1, 2023.
- Motion by Anthony Venier to approve February Financial Reports seconded by Jerry Pauser. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

## **VII. REPORTS**

- A. Commissioners
1. Ron Pritchard-Ron thanked Rodney for filling in while he was absent at the January meeting. The bridge project is on schedule for May 4th. Lucas Pauley has been invaluable working on the bridge project.
  2. Jerry Pauser-Jerry commented the bike bridge on the new trail was well built.
  3. Rodney Frey-None
  4. Keith Aurand-Keith gave a recap on the winter Yeti Races. The Park District, Raynor, Blackhawk Insurance and Stonebridge running all worked together to put on the race series. 81 runners completed all 4 races. Tim Grosnick was recognized for 10 years of consecutive races. It was a great race season.
  5. Anthony Venier-Anthony reported a great turnout at the Pat Venier Volleyball Classic. Anthony and Greg Gates are looking at the final costs to the Lowell Park overlook project. They are looking into grants available for the estimated \$39,000 cost. The Bike group has been organizing for the upcoming bike season.

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B. Executive Director-Duane Long reported we have applied for the Congressional Spending Grant for Lowell Park upgrades and aquatics. The canoe/kayak launch is being finalized. Duane is continuing to work on a grant for the new playground at Vaile Park. The signs are in for the Trails Grant. The signs will be put up soon on the bike trails.

Lucas Pauley, Marketing Director reported the disc golf event was unique. Brent, Nora and Tim did a great job. They had about 55 participants for the very fun event. Lucas will be teaming up with Discover Dixon to get promotions out to the public for Park District events.

## **VIII. OLD BUSINESS**

### **A. Review/Amend Annual Budget & Appropriation Ordinance #631**

Duane Long reported the updates are reported in red for all Board Members to easily locate. The FY23 budget is still in process. No action taken.

### **B. Review/Amend/Approve James & Lou Ann Sheaffer Lease**

The Board of Commissioners were presented an updated map of the property that is being leased. Motion by Keith Aurand to approve James & Lou Ann Sheaffer Lease seconded by Anthony Venier. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

## **IX. NEW BUSINESS**

### **A. Approve the purchase of a Toro Mower Resolution #313**

Commissioners were presented the lease details with Western Equipment Finance. Motion by Anthony Venier to approvePurchase of a Toro Mower Resolution #313 seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

**B. Review/Approve Primitive Camping in the Meadows**

Keith Aurand presented a map and sample permit for the idea of primitive camping in the Meadows. The pilot plan is to have 4 sites available for rent. The Park District will pilot on a 1 year trial basis. Camping would be on a seasonal basis. The Board will table the approval and get more answers from Keith Aurand at the April meeting. No action taken

**X. EXECUTIVE SESSION-None**

**XI. ADJOURN**

Motion by Anthony Venier to Adjourn, seconded by Rodney Frey to Adjourn.

Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes.

Meeting Adjourned at 7:09PM.

Signatures: \_\_\_\_\_ Date: \_\_\_\_\_  
Ron Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Rodney Frey

\_\_\_\_\_ Date: \_\_\_\_\_  
Anthony Venier

\_\_\_\_\_ Date: \_\_\_\_\_  
Jerry Pauser

\_\_\_\_\_ Date: \_\_\_\_\_  
Keith Aurand

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