

**DIXON PARK DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
1312 WASHINGTON AVENUE DIXON, ILLINOIS  
November 16, 2022, 6:00PM**

**I. CALL TO ORDER**

President Ron Pritchard called the meeting to order at 6:00PM

Roll Call: President Ron Pritchard-Present

Vice President Rodney Frey-Present

Board Secretary, Keith Aurand-Present

Commissioner Jerry Pauser-Present at 6:04PM

Commissioner Anthony Venier-Present

Staff Present: Duane Long, Executive Director

Michelle Lawson, Office Administrator

Lucas Pauley, Marketing Director

**II. CHANGES TO THE AGENDA**

Move New Business G and H ahead of Correspondence

Move New Business A after G and H ahead of Correspondence

**III. VISITORS-** Tim Lee-WIXN, Tom Wadsworth-Dixon, Aaron Gold-Speer  
Financial, LLC

**IV. CORRESPONDENCE-** Read aloud by Ron Pritchard.

Thank you letter for installing the blue light emergency call stations on the Trails along with a \$200 donation from Candance Stapleton. Thank you From Discover Dixon for the help with the 4th grade tours. Thank you card Monica for our participation in the PFA trunk or treat event.

**V. BOARD MINUTES-**Review/Amend/Accept

A. Motion to Approve October Regular Board Minutes by Keith Aurand; Seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes, Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Absent Pauser left the meeting at 6:41 and returned at 6:42; Anthony Venier-Yes. Motion Carried.

November 16, 2022

**VII. FINANCIAL REPORTS-Review/Amend/Accept**

- A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for October, 2022- Duane Long reported Building & Grounds continues to be on alert due to high gas prices and Breakdown of equipment. All other financials are looking good. Motion by Anthony Venier to approve October Financial Reports seconded by Keith Aurand. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

**VII. REPORTS**

- A. Commissioners
1. Ron Pritchard-Is appreciative of the times he is in public and gets positive compliments on the Park District and all we do.
  2. Jerry Pauser-No Comments
  3. Rodney Frey-Asked if we can look into more lighting at the entrance of the parking lot at the new Facility. Executive Long reported the reason for no extra lighting at construction time was due to respect of the neighbors. The extra lighting had the potential to light up area homes at night. Duane Long will check again with the engineers to see other options that may not have been explored initially.
  4. Keith Aurand-No Comments.
  5. Anthony Venier-No Comments-He is presenting a project in New Business.
- B. Executive Director-Directed Board Members to review his written Report and ask questions if needed. He had no other comments To report.

## **VIII. OLD BUSINESS**

- A. None

## **IX. NEW BUSINESS**

### **A. Tom Wadsworth-Monument at President's Park**

Tom presented a powerpoint presentation on the Truesdell Bridge Disaster. It's been reported as the worst road bridge disaster in American History. May 4, 2023 is the 150th Anniversary. Mr. Wadsworth is asking permission to propose a marker be placed at President's Park to commemorate the disaster. He will put together a committee to get cost projections for design and installation. Executive Director, Long fully supports the project and will offer park district staff to help with the design, construction, and dedication ceremony.

The Board consensus was 5-0 to move forward with the Groundwork for this project.

### **B. Presentation on New Projects by Anthony Venier**

Anthony presented a video on a possible viewing platform at Lowell Park. Grants will be looked into to help fund the project. Mr. Venier is asking permission to research funding and development for The project. Executive Director, Long is in support of the idea and Asked the Board to approve consensus to hire an engineer to survey The area that will hold the platform.

The Board consensus was 5-0 to move forward with the Groundwork for this project and hiring an engineer.

### **C. Review/Amend/Approve Levy Ordinance #627**

The Levy Ordinance for April 1, 2022 through March 31, 2023 was Reviewed by the Board of Commissioners.

Motion by Keith Aurand to Review/Amend/Approve Levy Ordinance #627, seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

- D. **Review/Approve Auditor Contract**  
A one year contract in the amount of \$10,000 from Sikich LLP was presented to the Board of Commissioners for review and approval. Motion by Anthony Venier to Review/Approve Auditor Contract, seconded by Keith Aurand. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.
- E. **Review/Amend/Approve Schedule of 2023 Board Meetings**  
Dates set for 2023 Board Meetings. Discussion to move the time to 6:15PM to accommodate a work schedule. Board agreed to keep the time 6:00PM for 2023.  
Motion by Rodney Frey to Review/Amend/Approve Schedule of 2023 Board Meetings, seconded by Keith Aurand. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.
- F. **Review/Approve Consideration and Possible Acceptance of Bid For Sale/Purchase of 804 Palmyra Street Property**  
Executive Director, Long read the only bid for the property from Treehouse Foods. Mr. Long recommended the Board accept the proposal submitted through the bid process.  
Motion by Anthony Venier to Review/Approve Consideration and Possible Acceptance of Bid For Sale/Purchase of 804 Palmyra Street Property, seconded by Jerry Pauser. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.
- G. **Review/Amend/Approve ORDINANCE #628 providing for the Issue of approximately \$187,665 Taxable General Obligation Limited Tax Park Bonds, Series 2022B, of the Park District, to provide the revenue source for the payment of certain outstanding obligations of said Park District and for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same**

**and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Sauk Valley Bank and Trust Company.**

Aaron Gold from Speer Financial, LLC summarized the rollover bond paperwork that was provided to each Board Commissioner. The actual amount of the bond is \$186, 875. Sauk Valley Bank submitted the lowest bid coming in line with market conditions. This bid is also lower than the average bid. This is in correlation with the good working relationship Dixon Park District has with Sauk Valley Bank. Aaron Gold recommended the Board accept the bid as proposed.

Motion by Anthony Venier to Review/Amend/Approve ORDINANCE #628 providing for the issue of approximately \$187,665 Taxable General Obligation Limited Tax Park Bonds, Series 2022B, of the Park District, to provide the revenue source for the payment of certain outstanding obligations of said Park District and for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Sauk Valley Bank and Trust Company, seconded by Keith Aurand. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

- H. **Review/Amend/Approve ORDINANCE #629 authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the Park District, and for the issue of approximately \$237,000 Debt Certificates, Series 2022C, of said Park District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and**

**authorizing the sale of said Certificates to Sauk Valley Bank and Trust Company.**

Aaron Gold from Speer Financial, LLC summarized the debt certificate paperwork that was provided to each Board Commissioner. The amount of the bond is \$237,000. Sauk Valley Bank gave lower financing. This bond has a call feature to be able to open and renegotiate in the future if needed. The proceeds from the solar panel project will be used to pay off the bond. Aaron Gold recommended the Board accept the bid as proposed.

Motion by Anthony Venier to Review/Amend/Approve ORDINANCE #629 authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the Park District, and for the issue of approximately \$237,000 Debt Certificates, Series 2022C, of said Park District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to Sauk Valley Bank and Trust Company, seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

**I. Review Deposits and Investments Policies and Procedures**

Michelle Lawson, Office Administrator explained the changes to the Daily Deposit Procedure. The deposit process changed when the program for banking changed. The Investments Policy did not change. This is review only. There was no action taken.

**J. Review/Amend/Approve Dixon Junior Dukes Lease**

Annual review of the Lease. The lease was updated to remove property that is now The Facility and lower the lease payment to \$1000 per year. The lease was extended 5 more years from the end of the current lease and will expire in 2030.

Motion by Keith Aurand to Review/Amend/Approve Dixon Junior Dukes Lease, seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

**K. Review/Amend/Approve Insurance Contract with IPRF**

The Board was provided the new insurance contract with IPRF to review.

Motion by Rodney Frey to Review/Amend/Approve Insurance Contract with IPRF, seconded by Anthony Venier. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

**X. EXECUTIVE SESSION-None**

**XI. ADJOURN**

Motion by Jerry Pauser to Adjourn, seconded by Anthony Venier.

Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes.

Meeting Adjourned at 7:40 PM.

Signatures: \_\_\_\_\_ Date: \_\_\_\_\_  
Ron Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Rodney Frey

\_\_\_\_\_ Date: \_\_\_\_\_  
Anthony Venier

\_\_\_\_\_ Date: \_\_\_\_\_  
Jerry Pauser

\_\_\_\_\_ Date: \_\_\_\_\_  
Keith Aurand