

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
1312 WASHINGTON AVENUE DIXON, ILLINOIS
September 21, 2022, 6:00PM**

I. CALL TO ORDER

President Ron Pritchard called the meeting to order at 6:00PM

Roll Call: President Ron Pritchard-Present

Vice President Rodney Frey-Present

Board Secretary, Keith Aurand-Present

Commissioner Jerry Pauser-Present at 6:02PM

Commissioner Anthony Venier-Present

Staff Present: Duane Long, Executive Director

Michelle Lawson, Office Administrator

Cindy Jankiewicz, Nature Center Director

II. CHANGES TO THE AGENDA

None

III. VISITORS- Tim Lee-WIXN

IV. CORRESPONDENCE- Read aloud by Ron Pritchard.

Class of 64/65 Dixon High School sent a plant for our Grand Opening on 8/19/22. Flowers Etc. sent a floral arrangement for our Grand Opening 8/19/22. Dixon Chamber of Commerce & Main Street sent a Thank you card for the use of John Dixon Park for their Music on the Square concerts. Dixon High School Class of 64/65 sent a thank you card in appreciation of tours and lunch provided to them for their reunion on 9/17/2022.

V. BOARD MINUTES-Review/Amend/Accept

A. Motion to Approve August Regular Board Minutes by Keith Aurand; Seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Present; Anthony Venier-Yes. Motion Carried.

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VI. FINANCIAL REPORTS-Review/Amend/Accept

A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for August, 2022-

Duane Long reports the maintenance department will cut off projects for the remainder of the fiscal year to save money due to fuel cost and vehicle repairs this season. Personal Property Replacement Tax will come in higher than expected this fiscal year. Commissioner Venier asked about being over budget for SPARK Camp and Golf Range accounts. Duane Long explained there will be more income coming in for the Golf Range to cover the spending. There is a fund balance from last fiscal year that will cover the over cost of SPARK. SPARK was over due to purchases that added to the success of the camp. Approximately, 175 children attended each camp in June and July.

Motion by Anthony Venier to approve August Financial Reports seconded by Jerry Pauser. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Present; Anthony Venier-Yes. Motion Carried.

VII. REPORTS

A. Commissioners

1. Ron Pritchard-Thank you to Nature Center staff for the drive through history event. We will need to advertise this event better in the future. The first event at the new facility was a great success. We hosted the Dixon High School Class of 64/65. Thank you to Duane Long for coming in on his birthday to give tours of the facility. Thank you to Michelle Lawson for organizing the luncheon. Thank you to Lucas Pauley for setting up the video for Ron to present to the guests.

2. Jerry Pauser-The new building is very impressive. No other comments.

3. Rodney Frey-He has received many compliments on the overlook at the Meadows. The community is requesting a bench. The Park District will have maintenance put a bench on site by the end of the week.

4. Keith Aurand-Sunday, October 16 from 1:00-4:00PM is the Fall Color Drive through the Meadows. Thank you to the Nature Center staff for a wonderful drive through history event. Discussion on a neat piece of history he heard about. The Galena Trail crossed the Rock River above an island the Park District leases. Possibility of putting a trail marker with history of the Galena Trail crossing.

5. Anthony Venier-Would like to see the rec adult softball league improve the structure of the playoffs and look into how to get umpires. They are hard to get and pay was increased this season. He commented that Flag Football was starting well. Lowell Park is a great park and he will do a presentation at the next meeting on improving the area. He has spoken with some community members on the proposed aquatics center. We will have our information accurate before we send out any information on this project.

- B. Executive Director-The vote for the 24 acre solar array will take place 9/22/2022. The state decision will be sometime in February. Rooftop solar for the Facility is being looked into. Incentives are big. The approximate cost to put the solars on is \$225,000. The Park District will owe \$23,000. May 2023 could be the installation date if everything works out. The canoe launch grant is looking promising. It is an \$80,000 grant with no match money from the Park District. Com-Ed grant for \$17,000 LED lighting. The work started today at Emma Hubbs Tennis Courts. We will see tremendous savings on lighting. We have applied for the same project at Reynolds Field. The OSLAD grant is being applied for now. This money will be used

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to put in a new inclusive playground at Vaile Park. The board was shown pictures of the proposed playground on the monitor. Personal property replacement tax money will be used as out match money to fund the new playground. The Board were shown photos of the new playground to be installed. Aquatics is the number one community need and our job is to try to supply this. Burbach company will get prices updated to current. There will be community committees formed for the project. Duane will meet with the former heads of Memorial Pool to get information. A contract will come in one to two months to start the process with Burbach. Duane's personal goal is to get the money to build the aquatic center.

VII. OLD BUSINESS

- A. FY21 Treasurer's Report Revisions-Crystal Killion, Bookkeeper Michelle Lawson presented to the Board of Commissioners FY21 Treasurer's Report revisions.. Commissioner Keith Aurand asked about the payment to Clyde Seeley in wages. This payment was determined to be from the bow hunting program. A revision was made to add new employees Michelle Lawson and Lucas Pauley to the report. They were left off by mistake. Motion by Anthony Venier to approve FY21 Treasurer's Report Revisions, seconded by Keith Aurand. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Present; Anthony Venier-Yes. Motion Carried.

IX. NEW BUSINESS

- A. **Review Washington Avenue Parking Lot Bid Proposal**
Duane Long and Teresa Smith worked on the project to get bids. Teresa Smith has headed the TRAILS Grant. Martin Materials came in at the lowest bid. Motion by Keith Aurand to Review Washington Avenue Parking Lot Bid Proposal, seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry

Pauser-Present; Anthony Venier-Yes. Motion Carried.

B. Review/Amend/Approve Randal and Lois Dober Lease Agreement for Property Located at 2016 West First Street, Dixon, IL 61021.

Motion by Keith Aurand to Review/Amend/Approve Randal and Lois Dober Lease Agreement for Property Located at 2016 West First Street, Dixon, IL 61021, seconded by Anthony Venier. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Present; Anthony Venier-Yes. Motion Carried.

X. EXECUTIVE SESSION-None

XI. ADJOURN

Motion by Keith Aurand to Adjourn, seconded by Jerry Pauser.
Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes.
Meeting Adjourned at 7:09 PM.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Rodney Frey

_____ Date: _____
Anthony Venier

_____ Date: _____
Jerry Pauser

_____ Date: _____
Keith Aurand

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