

**DIXON PARK DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
804 PALMYRA STREET DIXON, ILLINOIS  
August 17, 2022, 6:00PM**

**I. CALL TO ORDER**

President Ron Pritchard called the meeting to order at 6:00PM

Roll Call: President Ron Pritchard-Present

Vice President Rodney Frey-Present

Board Secretary, Keith Aurand-Present

Commissioner Jerry Pauser-Present

Commissioner Anthony Venier-Present

Staff Present: Duane Long, Executive Director

Michelle Lawson, Office Administrator

Tyler Hodapp, Maintenance Director

**II. CHANGES TO THE AGENDA**

None

**III. VISITORS-** Tim Lee-WIXN

**IV. CORRESPONDENCE-** Read aloud by Ron Pritchard.

Thank you card from Harry and Romelle Sikula. Thanking our maintenance team for removing another downed tree from their property.

**V. BOARD MINUTES-**Review/Amend/Accept

A. Motion to Approve July Regular Board Minutes by Keith Aurand; Seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Present; Anthony Venier-Yes. Motion Carried.

August 17, 2022

**VI. FINANCIAL REPORTS-Review/Amend/Accept**

**A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for July, 2022-**

Duane Long reports the financials are still on track and in good shape.

Motion by Anthony Venier to approve July Financial Reports seconded by Keith Aurand. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Present; Anthony Venier-Yes. Motion Carried.

**B. FY21 Financial Audit-Presentation by Sikich, LLP**

Lindsey Fish, Sikich, LLP presented to the Board of Commissioners the final audit review for Dixon Park District. The review described the Park District's finances as in good standing. They encountered no significant difficulties in dealing with management in performing and completing the audit.

Motion by Jerry Pauser to approve FY21 Financial Audit seconded by Keith Aurand. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Present; Anthony Venier-Yes. Motion Carried.

**C. FY21 Treasurer's Report-Crystal Killion, Bookkeeper**

Duane Long presented to the Board of Commissioners FY21 Treasurer's Report Dixon Park District. After review Commissioner Keith Aurand asked about the payment to Clyde Seeley in wages. Duane Long will confirm with the Bookkeeper that these were indeed wages for the hunting program and report back at the September meeting.

Motion by Keith Aurand to approve FY21 Treasurer's Report as presented seconded by Anthony Venier. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Present; Anthony Venier-Yes. Motion Carried.

## **VII. REPORTS**

### **A. Commissioners**

1. Ron Pritchard-A thank you to all the staff that have worked so hard to get the new facility ready for opening.
2. Jerry Pauser-None
3. Rodney Frey-A big thank you to our maintenance crew on their work keeping our parks mowed and clean.
4. Keith Aurand-discussed the pit bathrooms at RENC and the Meadows. It has been reported several times how out of date they are. After discussion with Tyler Hodapp regarding the state of maintenance and clean up at the bathrooms the Commissioners unanimously agreed to remove the pit bathrooms at both locations and replace them with porta potties. This will help with maintenance costs and overall cleanliness of the bathrooms.
5. Anthony Venier-None

- ### **B. Executive Director-this will be our last meeting at 804 Palmyra. We will hold our next meeting at 1312 Washington Avenue at the new Facility.**

## **VII. OLD BUSINESS**

- ### **A. Facility Update-Grand Opening is set for August 19, 2002 at 3:00PM. We will hold a ribbon cutting at 2:45PM with the City of Dixon, Trinity Financial, Sauk Valley Bank, and overseen by the Dixon Chamber of Commerce & Main Street.**

August 17, 2022

**IX. NEW BUSINESS**

**A. Approve Resolution #310 sale of house at 804 Palmyra No Longer Useful to the Park District.**

Resolution #310 was read by President Ron Pritchard.

Motion by Rodney Frey to approve Approve Resolution #310 sale of house at 804 Palmyra No Longer Useful to the Park District, seconded by Jerry Pauser. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Present; Anthony Venier-Yes. Motion Carried.

**X. EXECUTIVE SESSION-None**

**XI. ADJOURN**

Motion by Keith Aurand to Adjourn, seconded by Rodney Frey.

Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes.

Meeting Adjourned at 7:40 PM.

Signatures:

\_\_\_\_\_ Date: \_\_\_\_\_  
Ron Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Rodney Frey

\_\_\_\_\_ Date: \_\_\_\_\_  
Anthony Venier

\_\_\_\_\_ Date: \_\_\_\_\_  
Jerry Pauser

\_\_\_\_\_ Date: \_\_\_\_\_  
Keith Aurand

August 17, 2022