

**DIXON PARK DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
804 PALMYRA STREET DIXON, ILLINOIS  
April 20, 2022, 6:00PM**

**I. CALL TO ORDER**

A. President Ron Pritchard called the meeting to order at 6:00PM

Roll Call: President Ron Pritchard-Present

Vice President Rodney Frey-Present

Board Secretary, Keith Aurand-Present

Commissioner Jerry Pauser-Present-6:06PM

Commissioner Anthony Venier-Present

Staff Present: Duane Long, Executive Director

Michelle Lawson, Administrative Assistant

Cindy Jankiewicz, Nature Center Director-6:28PM

**II. CHANGES TO THE AGENDA**

Move New Business A. and New Business N.

up ahead of Correspondence. In that order.

**III. VISITORS-** Tim Lee,WIXN-Steve Caudillo, Mabley Center-Nicolas Escobar, Petunia Festival

**IV. CORRESPONDENCE-** Read aloud by Ron Pritchard.

Thank you card from Keith Aurand Family for flowers sent for his father's funeral.

**V. BOARD MINUTES**

A. Motion to Approve March Board Minutes by Anthony Venier;

Seconded by Jerry Pauser. Vote by Roll Call: Ron Pritchard-Yes;

Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes;

Anthony Venier-Yes. Motion Carried.

**VI. FINANCIAL REPORTS-Review/Amend/Accept**

A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for March, 2022

-Duane Long reports we will have carryover to FY22.

Motion by Rodney Frey to approve March Financial Reports seconded by Anthony Venier. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

**VII. REPORTS**

A. Commissioners

1. Ron Pritchard-Checked to see if all Economic Interest forms were turned in. We are waiting one form to be completed by May 1st.

2. Jerry Pauser-None

3. Rodney Frey-Reported Rock River Disc Golf has cleared out and cleaned up Page Park. It is now ready for the installation of baskets and t-pads for the new portion of the course.

4. Keith Aurand-Reported the new Overlook Project looks great.

5. Anthony Venier-Working together with Chief Buskohl of Dixon FD on a grant to bring free AED devices to our new facility and pickleball courts. The devices have been received. This will include training for all staff.

would like us to look into the policy about adult behavior at the softball fields

B. Executive Director-Presented a video of our Parks. Discussed he will present 3 new grants to the Lee County Board.

Nature Center Director-Pallets have been put up in Lowell Park to complete the Pallets in the Park project. .

## **VIII. OLD BUSINESS**

- A. **Annual Budget and Appropriations Ordinance #616**  
Board Approval will be requested in June  
Fund balance is added to show why accounts would look unbalanced. We will use the fund balance in IMRF in place of adding new PPRT monies.

## **IX. NEW BUSINESS**

- A. **Mabley Center-Steve Caudillo**  
Dixon Park District will present a \$3,000.00 donation to Mabley Center for upgrades to their outdoor media station area for their clients.  
No action taken.
  
- B. **Review/Amend Solar Contract with Trajectory Energy Partners**  
Our attorney, Jim Rock is working on the changes needed to the 3 solar contracts. He will be present at our May board meeting to go over the contracts. Duane long will get a signed contract by IDNR for the project. Possible construction will begin Summer/Fall 2023. Four to five months to build it. Two months to test it then the Park District would start to receive payments. A public survey will go out before the project begins. Signs will be up to notify the public of the solar field.  
No action taken.
  
- C. **Main Street Christmas Lights**  
There is a meeting in two weeks with the city to start planning. We will donate \$10,000 to the project and our maintenance crew will help with set-up and take-down. The lights will be along the cabin area to the bridge.  
No action taken.

**D. Facility Update on Construction**

Project is two weeks ahead of schedule at this time. The build is going well. August is the tentative opening time frame.  
No action taken.

**E. Review/Amend/Approve Annexation Ordinances 618, 619, 620, 621, 622, 623, 624, 625**

Eight properties will be annexed in from the newly created TIF Districts developed by the City of Dixon. We will start to receive property tax money in 23 years from these annexations.

Motion by Keith Aurand to Approve Annexation Ordinances 618, 619, 620, 621, 622, 623, 624, 625, seconded by Rodney Frey.  
Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes

**F. Gate at Lowell Park**

Jerry Pauser is requesting an automated gate to replace the chain link padlock gate at the lower entrance of Lowell Park. Two quotes were given by Duane Long. A solar powered automated gate for \$4890 and an automated hydraulic similar to one already at the park is \$3,600. If the gate is approved it will be completed by winter by Park District maintenance.

No action was taken.

**X. EXECUTIVE SESSION**

Motion to go into Executive Session by Rodney Frey, seconded by Keith Aurand to meet in executive session to discuss Employee Evaluations at 7:20 PM

Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes

**Take action to come out of closed session**

Motion to come out of Executive Session at 7:32 PM by Keith Aurand, seconded by Anthony Venier.

Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes

**XII. ADJOURN**

Motion by Keith Aurand to Adjourn, seconded by Rodney Frey.

Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes;  
Jerry Pauser-Yes; Anthony Venier-Yes.

Meeting Adjourned at 7:33 PM.

Signatures:

\_\_\_\_\_ Date: \_\_\_\_\_  
Ron Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Rodney Frey

\_\_\_\_\_ Date: \_\_\_\_\_  
Anthony Venier

\_\_\_\_\_ Date: \_\_\_\_\_  
Jerry Pauser

\_\_\_\_\_ Date: \_\_\_\_\_  
Keith Aurand