

**DIXON PARK DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
804 PALMYRA STREET DIXON, ILLINOIS  
February 16, 2022, 6:00PM**

**I. CALL TO ORDER**

A. President Ron Pritchard called the meeting to order at 6:00PM

Roll Call: President Ron Pritchard-Present  
Commissioner Jerry Pauser-Present via Zoom  
Commissioner Rodney Frey-Present  
Commissioner Anthony Venier-Present  
Commissioner/Board Secretary, Keith Aurand-Present

Staff Present: Duane Long, Executive Director  
Michelle Unthank, Administrative Assistant  
Seth Nicklaus, Recreation Director  
Lucas Pauley, Marketing Director  
Cindy Jankiewicz, Nature Center Director  
Tyler Hodapp, Maintenance Director

**II. CHANGES TO THE AGENDA-No Changes**

**III. VISITORS- Tim Lee,WIXN**

**IV. CORRESPONDENCE- Read aloud by Ron Pritchard. See Correspondence on file.**

**V. BOARD MINUTES**

A. Motion to Approve December Board Minutes by Rodney Frey;  
Seconded by Anthony Venier. Vote by Roll Call: Ron Pritchard-Yes;  
Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes;  
Anthony Venier-Yes. Motion Carried.

**VI. FINANCIAL REPORTS-Review/Amend/Accept**

A. Profit & Loss vs. Actual, Balance Sheet, and  
Disbursements for December, 2021-Duane Long reports  
That finances are looking at coming in under budget.  
January Financial Report until March Board Meeting due to not  
Having access to the full report on this date-Tabled

Motion by Keith Aurand to approve December Budget and table January Budget to March Board Meeting; seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

## **VII. REPORTS**

### **A. Commissioners**

1. Ron Pritchard-Pleased with the comments from the community on how well the Park District is doing. Tyler Hodapp is doing a great job with maintenance. The whole Staff is doing well.
2. Jerry Pauser-Asked about the water fountain being put in at Vaile Park, It is in the works. Asked the Board to consider the Bike Club put on a Fat Tire/Mountain Bike Race from Lowell Park to The Meadows in the Fall. Tentative dates Oct. 22-23. All money raised would help purchase a trail grooming machine to share with the Park District. The Board agreed to allow the Bike Club to proceed with planning.
3. Rodney Frey-Appreciation to the Nature Center for their help on race days. Asked when the trees in Page Park will be trimmed. The option to remove them will be looked into. suggested the possibility of chainsaw carvings for the dead trees.
4. Keith Aurand-Would like to see more storage inside the Nature Center. There has been a wonderful turnout for the races. concerned about the erosion on the river bank at Lowell Park. A community member reported to him an issue with a dog bite that happened last Spring. Asked how we report that. We have an ordinance on pets and the police will enforce if reported.
5. Anthony Venier-Brought up some ideas he had for our Parks. Add a permanent chess board to Triangle Park. Add a cement ping pong table to Lowell Park. Complimented the Ice Rink idea. Said our new marketing director has designed some great things so far.

- B. Executive Director-Presented a video of our Parks and the upcoming Redevelopment by the City of Dixon.

Wages, Staffing and the Budget are set to go for New fiscal year. Full time staff will have new health insurance because we were able to lower the salaried employees' cost. We will be getting all new phone systems for the new Facility. Raynor Garage Doors donated a garage door and installation to the new Facility. The cost was approximately \$10,000.

Recreation Director-Ice Rink was a huge success. The Golf Room Is doing very well. There is a possibility of expanding Page Park Disc golf to an 18 hole course.

Maintenance Director-Projects are picking up at Woodcote and Page Park.

Marketing Director-We have started a series of giveaways for the community.

Nature Center Director-Pallets in the Park is an upcoming event. Fliers are being created to promote the event.

## **VIII. OLD BUSINESS**

- A. Facility Update/Construction/Changes-Duane Long discussed the add Ins and changes to the new Facility. Fold up bleachers, a pre- built storage shed for outside, solid surface counters instead of laminate, Dixon Park District logo etched into the concrete inside the entrance. March 22nd construction resumes-June 30th is the projected conclusion of construction. Sauk Valley Bank paid for court logos and gave \$25,00 to to the purchase of a 14x8 video board. We will add an interactive gaming system in the community Room. No action was taken.
- B. Review Solar Lease Program-Duane Long presented a slide show with three proposals. 1. \$1400/acre 2. \$1200/acre 3. \$1500/acre There are 23 acres available to lease. It could take until 2023 to get the final bid approval. No action was taken.

## **IX. NEW BUSINESS**

- A. Review Risk Management Procedures and Policies-No changes
- B. Review/Amend Annual Budget & Appropriation Ordinance #616  
Duane Long reports that final approval will take place at June Board Meeting. There is an increase in the marketing budget. New Account has been put in for the new Facility. There is a grant filed For new lighting at Reynolds Field. No action taken
- C. Review/Approve Petunia Festival Lease-There are no changes to the current lease. Motion by Jerry Pauser to Approve the Petunia Festival Lease, seconded by Rodney Frey. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.
- D. Remind Staff and Board Members to File Economic Interest Forms At Courthouse.-Michelle will contact Lee County to find out expected mailing date and let staff and board members know when to expect The forms in the mail-No action taken.
- E. Review Deposits and Investments Policy-No Changes
- F. Review/Approve Bond Ordinance providing for the issue of approximately \$185,000 Taxable General Obligation Limited Tax Park Bonds, Series 2022A, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the district and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Sauk Valley Bank and Trust Company.  
Aaron Gold from Speer Financial explained the bonds. Ron Pritchard read the bond minutes. Motion by Keith Aurand to Approve Bond Ordinance providing for the issue of approximately \$185,000 Taxable General Obligation Limited Tax Park Bonds, Series 2022A, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the district and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to Sauk Valley Bank and Trust Company, seconded by Anthony Venier.

Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

**X. EXECUTIVE SESSION-None**

**XI. ADJOURN**

Motion by Jerry Pauser to Adjourn, seconded by Anthony Venier.  
Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Meeting Adjourned at 7:42PM.

Signatures:	_____	Date: _____
	Ron Pritchard	
	_____	Date: _____
	Rodney Frey	
	_____	Date: _____
	Anthony Venier	
	_____	Date: _____
	Jerry Pauser	
	_____	Date: _____
	Keith Aurand	