

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
March 16, 2022, 6:00PM**

I. CALL TO ORDER

A. President Ron Pritchard called the meeting to order at 6:00PM

Roll Call: President Ron Pritchard-Present
Vice President Rodney Frey-Present
Board Secretary, Keith Aurand-Present
Commissioner Jerry Pauser-Present
Commissioner Anthony Venier-Present

Staff Present: Duane Long, Executive Director
Michelle Lawson, Administrative Assistant
Seth Nicklaus, Recreation Director
Tyler Hodapp, Maintenance Director

II. CHANGES TO THE AGENDA-Move Rock River Disc Golf, Al Morrison Baseball, and Visitor Shane Miller up on the agenda ahead of Correspondence. In that order.

III. VISITORS- Tim Lee,WIXN-Nora Balayti, River River Disc Golf-Brent Reuter, Rock River Disc Golf-Jake Hubbell, Al Morrison Baseball-Shane Miller, Miller Trail
Shane Miller asked for a consensus to continue with the clearing of brush At Lowell Park for the Miller Bike Trail. The Board voted 5-0 to allow Shane Miller's volunteer crew to move forward with the clearing for the trails.

IV. CORRESPONDENCE- Read aloud by Ron Pritchard.
Email from Mary McCaffery thanking Ron and Duane for their help on planning a tour of The new facility for their class reunion. Thank you letter from St. Anne School for the gift certificate the Park District donated for their gala.

V. BOARD MINUTES

A. Motion to Approve February Board Minutes by Rodney Frey; Seconded by Keith Aurand. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

VI. FINANCIAL REPORTS-Review/Amend/Accept

A. Profit & Loss vs. Actual, Balance Sheet, and Disbursements for January, 2022 and February, 2022
-Duane Long reports we will have carryover to FY22.
Motion by Keith Aurand to approve January and February Financial Reports seconded by Anthony Venier. Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Motion Carried.

VII. REPORTS

A. Commissioners

1. Ron Pritchard-Appreciates that the Staff members have been Attending the Board Meetings. Asked for ideas on a community event that involves our local Police Department. Seth and Ron will meet to discuss.
2. Jerry Pauser-None
3. Rodney Frey-Thanked Tyler for the tree removal at Page Park.
4. Keith Aurand-None
5. Anthony Venier-Working together with Chief Buskohl of Dixon FD on a grant to bring free AED devices to our new facility and pickleball courts. This will include training for all staff.

B. Executive Director-Presented a video of our Parks. We are partnering with Main Street of Dixon to bring Christmas lights to the community. All health insurance and stipends are complete for full-time staff.

Recreation Director-Great turnout for softball camp. The High School softball team will receive the proceeds from the camp.

Maintenance Director-Updates to Woodcote property include painting the kitchen and downstairs bathroom, new front door and removing old screens on the porch.

VIII. OLD BUSINESS

- A. **Annual Budget and Appropriations Ordinance #616**
Corp. Fund will have a carryover of \$76,000
Corp. Fund will give \$10,000 to Main Street for Christmas lights
Recreation Fund will carryover \$5,000 and add a line item for signs
Museum Fund will show a \$50,000 bond payment for the facility
SRA will transfer \$10,000 to the facility.

IX. NEW BUSINESS

- A. **Propose Additional 9 Holes to Page Park Disc Golf Course**
Nora and Brent provided a map of the new holes. If approved they will start the clearing process of old brush and trees. All trees being removed are dead or invasive. This was confirmed by the Park Maintenance Director on a walk through of the park. All nine holes now have a sponsor. If approved they will add concrete or turf pads to each hole. They asked for a consensus to move forward with the project.
The Board voted 5-0 to allow Nora and Brent to move forward with the adding of 9 additional holes to the Page Park Disc Golf Course.
Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes.
- B. **Review/Amend/Approve Al Morrison Baseball Lease**
Changes to the current lease include no mowing fee and not limiting beverage purchase from Stewart Beverage since they are no longer in business. Adding a 5% increase after 4 years to the lease if the Park District chooses to do so. Jake Hubbell told the board that the program is working on getting new lighting for all the baseball fields

associated with Al Morrison. The Park District will give \$1000 to help with engineer fees for the project.

The Board voted 5-0 to Review/Amend/Approve Al Morrison Baseball Lease.

Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes.

C. Lowell Park Parking

Mr. Pritchard brought concerns of safety at the playground area of Lowell Park. Suggestions to expand parking on the west side of the road adding 7 new spaces in front and 8 on the side. A crosswalk will be added for pedestrians.

No action taken.

D. Review/Amend/Approve Solar Contract

Duane Long met and reviewed four bids. Mr. Long recommends Trajectory Energy Partners for the solar project. A packet of information is included in the minutes with the details of the bid. The selection year for the project is 2023.

Motion by Jerry Pauser to Review/Amend/Approve Solar Contract.

Seconded by Anthony Venier.

Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes.

E. Facility Update on Construction

Steel is set to be delivered March 24, 2022. Construction will commence on March 25, 2022. Final completion date is projected for June 30, 2022.

No action taken.

X. EXECUTIVE SESSION-None

XI. ADJOURN

Motion by Rodney Frey to Adjourn, seconded by Jerry Pauser.

Vote by Roll Call: Ron Pritchard-Yes; Keith Aurand-Yes; Rodney Frey-Yes; Jerry Pauser-Yes; Anthony Venier-Yes. Meeting Adjourned at 8:01PM.

Signatures:

_____ Date: _____
Ron Pritchard

_____ Date: _____
Rodney Frey

_____ Date: _____
Anthony Venier

_____ Date: _____
Jerry Pauser

_____ Date: _____
Keith Aurand