

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
NOVEMBER 18, 2020**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:01 p.m.
Roll Call: President Ron Pritchard - present via phone on Zoom
Vice President - Shane Miller - present via Zoom
Commissioner - Rodney Frey - present via Zoom
Commissioner and Board Secretary - Keith Aurand - present via Zoom

Staff Present: Duane Long - Executive Director - present at office
Teresa Smith - Administrative Assistant – present via Zoom

II. PUBLIC HEARING

The meeting was called to order by Ron Pritchard, the President, and upon the roll being called, the following Park Commissioners were physically present at said location: None

The following Park Commissioners attended the meeting by video or audio conference: Ron Pritchard, Shane Miller, Rodney Frey and Keith Aurand

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

The following officials of the District were physically present at said location to ensure that members of the public present could hear all discussion and testimony and all votes of the Park Commissioners:

Duane Long, Executive Director

Access to the meeting was provided to members of the public to contemporaneously hear all discussion, testimony and roll call votes by the following means: Zoom video and audio conferencing.

At 6:01 o'clock P.M., the President announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "Hearing") to receive public comments on the proposal to sell not to exceed \$400,000 General Obligation Park Bonds (Alternate Revenue Source) (the "Bonds") to pay the costs of refunding certain outstanding obligations of the District and the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

The President opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: Bonds are being issued to refund an existing debt obligation for the District.

Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following: None

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as Exhibit I: None

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following: None

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner Aurand moved and Park Commissioner Frey seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion. Upon the roll being called, the following Park Commissioners voted Aye: Pritchard, Miller, Frey and Aurand.

The following Park Commissioners voted Nay: None

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

Other business not pertinent to the conduct of the Hearing was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

III. CORRESPONDENCE

Administrative Assistant, Smith shared with all Commissioners via email a card of appreciation from the Dixon Noon Lions club expressing gratitude for the use of Page Park for the October 31st drive through trick-or-treat project. Also shared via e-mail with all Commissioners was a note from constituent Alana Tumbleson acknowledging the efforts of the staff to make Lowell Park a wonderful area for our community.

IV. CHANGES TO THE AGENDA - None

V. VISITORS - Sign in sheet is on file.

VI. NEW BUSINESS

A. Tax Levy Ordinance #607

Commissioner Aurand made a motion, seconded by Commissioner Frey, to approve Tax Levy Ordinance #607 as presented.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, and Aurand - yes, motion carried

B. Risk Management Policy and Procedure

Commissioner Miller made a motion, seconded by Commissioner Aurand, to approve the Risk Management Policy and Procedure as presented.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, and Aurand - yes, motion carried

C. 2021 Calendar of Board Meetings Resolution #301

Commissioner Frey made a motion, seconded by Commissioner Miller, to approve the 2021 Calendar of Board Meetings Resolution #301.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, and Aurand - yes, motion carried

- D. Spring and Summer Activity Fees
Long reported that he is not expecting any fee increases for programs in the upcoming year. Consensus of the Board was to have the staff continue to set fees for District activities.
- E. Annual Employee Policy Manual Review
No content changes have been made to the Employee Policy Manual over the past 12 months.

VII. APPROVAL OF MINUTES

- A. Commissioner Frey made a motion, seconded by Commissioner Miller, to approve the October 21, 2020 regular session minutes.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes; motion carried

VIII. FINANCIAL REPORTS

- A. Commissioner Miller made a motion, seconded by Commissioner Frey to accept all financial documents for September 2020 as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes; motion carried
- B. Commissioner Miller made a motion, seconded by Commissioner Aurand to accept all financial documents for October 2020 as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes; motion carried

IX. REPORTS

- A. Commissioners
 - 1. President R. Pritchard – None
 - 2. Commissioner Miller – The Rock River Valley Bike Club is working on extending the I.C. Rail Trail. Long clarified that the property line along the trail is 50 feet from the center of the paved path. Pritchard thanked the Rock River Valley Bike Club for the numerous volunteer hours spent on the trails.
 - 3. Commissioner Frey – None
 - 4. Commissioner Aurand – Shared that while collecting signatures for the election petition he received numerous positive comments about the changes made by the Park District over the past few years
- B. Executive Director
The Board reviewed Long’s report as printed.
Long indicated over the past month he has created 4 new boat slips to create additional revenue for the District. The new slips have been marked and will be offered to the people on the waiting list first and then will be offered to the public. A new contract will be initiated for the new slips indicating that they cannot build on the lot (docks, picnic tables and fire pits will be permitted). Currently investigating options for an inclusive playground for install at John Dixon Park in 2021. The inclusive park would include ground cover that is appropriate for kids in wheelchairs at the cost of \$40,000 just for the ground cover. \$40,000 is available through grant funding if we purchase the playground with a payment of \$20,000.00 now. Consensus of the Board was to have Long

move forward with the purchase of the inclusive playground and make the \$20,000.00 payment at this time.

The All-Terrain Vehicle that has been used by the Natural Resources Department for several years has had multiple maintenance issues and the decision was made to purchase a new Kubota for the price of \$15,736.89 that will be paid over four years.

X. OLD BUSINESS - None

XI. EXECUTIVE SESSION - None

XI. ADJOURN

At 6:57 p.m. Commissioner Miller made a motion, seconded by Commissioner Frey, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Rodney Frey

_____ Date: _____
Keith Aurand