

**DIXON PARK DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
804 PALMYRA STREET DIXON, ILLINOIS  
SEPTEMBER 16, 2020**

**I. CALL TO ORDER**

- A. President Ron Pritchard called the meeting to order at 6:04 p.m.  
Roll Call: President Ron Pritchard - present  
Vice President - Shane Miller – arrived at 6:06 p.m.  
Commissioner - Rodney Frey - present  
Commissioner and Board Secretary - Keith Aurand - present  
Staff Present: Duane Long - Executive Director present  
Teresa Smith - Administrative Assistant present  
Seth Nicklaus - Recreation Director

**II. CORRESPONDENCE - None**

The Dixon Charitable Police Association expressed gratitude for the use of the parks for the 2020 Cops and Bobbers program.

**III. CHANGES TO THE AGENDA**

New business item A. Golf Simulator Purchase was discussed after the Commissioners reports.

**IV. VISITORS - Sign in sheet is on file.**

A.

**V. NEW BUSINESS**

- A. Golf Simulator Purchase  
Commissioner Miller made a motion, seconded by Commissioner Frey, to approve the purchase of the golf simulator at the cost of \$21,363.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, and Aurand - yes; motion carried.
- B. GenNex  
The GenNex account currently has \$3715.35 in it with no activity since May of 2018. Long indicates Steve Wilson from GenNex is in agreement with using the money donated to the Park District in past years for the GenNex cause to be used for dumpsters to dispose of the items in the space used by GenNex (in the Memorial Pool area) and forward the remaining funds to the Dixon Charitable Police Organization for the use of a skate board park.  
Consensus of the Board was to have Long move forward with using the money remaining in the GenNex fund to pay for the dumpster and a donation to the Dixon Police Charitable Association.

**VI. BOARD MINUTES**

- A. Commissioner Miller made a motion, seconded by Commissioner Frey, to approve the August 19, 2020 regular session minutes of the Board.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, and Aurand - yes; motion carried.

**VII. FINANCIAL REPORTS - Review/Amend/Accept**

- A. Commissioner Miller made a motion, seconded by Commissioner Aurand to accept all financial documents for August 2020 as printed.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, and Aurand - yes; motion carried

**VIII. REPORTS**

- A. Commissioners
  - 1. President R. Pritchard - None
  - 2. Commissioner Miller - None
  - 3. Commissioner Frey – He was recently approached by a couple constitutes questioning if the Dixon Park District would be interested in hosting an airsoft tournament on park property. Further information needs to be obtained so that additional discussion on this topic can occur.
  - 4. Commissioner Aurand - He continues to investigate options for a cabin at Lowell Park or the Meadows.  
He is planning to host another Meadows Drive on Sunday October 18<sup>th</sup> from 1 - 5 p.m. and would appreciate support from any available Board members. The rain date for this event is Sunday, October 25.  
He is noticing on weekends people need to park on the grass at the top of Lowell Park due to limited parking spots with increased usage of the park. Pavement of the additional parking spots would benefit park users and save time for the Maintenance Department staff. Long indicated it would cost approximately \$19,000 to pave one side of the triangle and the section of the road around the triangle that currently has gravel on it. Consensus of the Board is for Long to move forward with pavement of the triangle area parking spots and the drive at the top of Lowell Park.
- B. Executive Director  
The Board reviewed Long’s report as printed.  
Long indicated he has been working with the lessees of the boathouses regarding control of the erosion along the river bank. The lessees will remove all steel, railroad ties and other items currently in place to control the erosion. The Park District Maintenance staff will add \$3000 of shot rock to the bank area to control the erosion. This project will be completed this fall.  
Video of the month with Park District updates was shared  
Tyler Hodapp is the new Director of Maintenance. He is excited to be part of the Dixon Park District.

**IX. OLD BUSINESS**

- A. FY2019 - 2020 Financial Audit - Review/Amend/Accept  
Commissioner Miller made a motion, seconded by Commissioner Aurand, to accept the FY2019-2020 Financial Audit as presented  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, and Aurand - yes; motion carried.

B. FY2019 - 2020 Treasurer's Report - Review/Amend/Accept  
Commissioner Miller requested additional explanation of the report prior to approval of the document. The Treasurer was unavailable for additional discussion and thus a special board meeting will be scheduled prior to the September 30<sup>th</sup> deadline for approval of this document.

X. EXECUTIVE SESSION - None

XI. ADJOURN

At 7:40 p.m. Commissioner Aurand made a motion, seconded by Commissioner Miller, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, and Aurand - yes; motion carried.

Signatures: \_\_\_\_\_ Date: \_\_\_\_\_  
Ron Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Rodney Frey

\_\_\_\_\_ Date: \_\_\_\_\_  
Shane Miller

\_\_\_\_\_ Date: \_\_\_\_\_  
Keith Aurand