

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
APRIL 15, 2020**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:00 p.m.
Roll Call: President Ron Pritchard - present via internet
Vice President - Shane Miller - present via internet
Commissioner - Rodney Frey - present via internet
Commissioner and Board Secretary - Keith Aurand - present via internet
Commissioner - Steve Pritchard - absent
Staff Present: Duane Long - Executive Director present via internet
Teresa Smith - Administrative Assistant present via internet

II. CORRESPONDENCE - None

III. CHANGES TO THE AGENDA - None

IV. VISITORS - None

V. BOARD MINUTES

- A. Commissioner Miller made a motion, seconded by Commissioner Frey, to approve the minutes of the March 11, 2020 regular session minutes with the following modification under Section VII item number 2 - Commissioner Miller: replace the verbiage “and thought it was laid out well” with the verbiage “a facility similar in nature”.
Commissioner Miller also made a motion, seconded by Commissioner Frey, to approve the minutes of the March 11, 2020 executive session and the April 2, 2020 emergency session of the Board.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

VI. FINANCIAL REPORTS - Review/Amend/Accept

- A. Commissioner Miller made a motion, seconded by Commissioner Aurand to accept all financial documents for March 2020 as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

VII. REPORTS

- A. Commissioners
1. President R. Pritchard – Compliments to Seth Nicklaus and the Park District staff for all their work with the Easter egg deliveries.
 2. Commissioner Miller – Kudos to Duane Long and the Maintenance staff for acting quickly to fix a pot hole on the Lowell Park Bike Trail over the weekend.
 3. Commissioner Frey - None
 4. Commissioner Aurand - None
 5. Commissioner S. Pritchard - Absent

B. Executive Director

The Board reviewed Long’s report as printed.
Long indicated a contractor continues to work on the restrooms at Water Wonderland. Security cameras are being installed to monitor the area around the Park District Office. Wi-Fi will be installed and available to Woodcote by the end of April.
With money left over at the end of the fiscal year that ended March 31, 2020 a new gang mower, a backhoe attachment for the skid loader and a sweeper for the skid loader were purchased for the Maintenance staff to use throughout the parks.
During the Covid -19 situation Lowell Park is being patrolled by the Dixon Police Department with the Lee County Sheriff notified of any issues identified.
Long is investigating the potential to install fuel tanks at the third street shop that would allow the Park District to purchase fuel to run the equipment and park vehicles at a lower cost.

VIII. OLD BUSINESS

A. Annual Budget & Appropriation Ordinance #603

Long provided an overview of the 2020-2021 budget indicating the Corporate fund balance is lower at the end 2019-2020 fiscal year because the money from the sale of the Plum Creek property had previously been in the Corporate fund and during the 2019-2020 fiscal year the money from the sale of Plum Creek was moved to the Capital Improvement fund.

The Special Recreation fund for 2020-2021 includes money to account for some staff time that is spent on programs and projects for people with special needs.

The Police fund for 2020-2021 includes money that will be used to pay for a portion of the internet expenses since the Park District now has security cameras that require internet at several locations.

The budget will be available to public viewing on the Dixon Park District website with the Public Hearing scheduled for May 20th

IX. NEW BUSINESS - None

X. EXECUTIVE SESSION

XI. ADJOURN

At 6:55 p.m. Commissioner Frey made a motion, seconded by Commissioner Aurand, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Rodney Frey

_____ Date: _____
Shane Miller

Steve Pritchard Date: _____

Keith Aurand Date: _____