

**DIXON PARK DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
804 PALMYRA STREET DIXON, ILLINOIS  
MARCH 11, 2020**

**I. CALL TO ORDER**

- A. President Ron Pritchard called the meeting to order at 6:00 p.m.  
Roll Call: President Ron Pritchard - present  
Vice President - Shane Miller - present  
Commissioner - Rodney Frey - present  
Commissioner and Board Secretary - Keith Aurand - present  
Commissioner - Steve Pritchard - present  
Staff Present: Duane Long - Executive Director  
Teresa Smith - Administrative Assistant  
Seth Nicklaus - Recreation Director

**II. CORRESPONDENCE - None**

**III. CHANGES TO THE AGENDA**

New Business item letter A” Petunia Festival Lease was moved to after agenda item II.

**IV. VISITORS - Sign in sheet is on file.**

- A. Nine-hole Disc Golf Course at Page Park  
Nora Balayti and Brent Reuter presented information regarding the potential to have a nine-hole Disc Golf course at Page Park. Discussion also included expansion of the current nine-hole course at Lowell Park to an eighteen-hole course. Nora Balayti and Brent Reuter will place flagging in Page Park to mark the area involved so that Board members have a chance to view the basket placing recommendations.

**V. BOARD MINUTES**

- A. Commissioner Frey made a motion, seconded by Commissioner Aurand, to approve the February 19, 2020 regular session and the February 19, 2020 executive session minutes of the Board.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried

**VI. FINANCIAL REPORTS - Review/Amend/Accept**

- A. Commissioner Miller made a motion, seconded by Commissioner Aurand to accept all financial documents for January 2020 and February 2020 as printed.  
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried

**VII. REPORTS**

- A. Commissioners  
1. President R. Pritchard - None  
2. Commissioner Miller - Recently visited the Bureau County Metro Center in Princeton, Illinois, a facility similar in nature. This might be a facility that we want to visit to get ideas for a community center in Dixon.

3. Commissioner Frey - The roads at Lowell Park remain closed over the weekend with several people using the park because of the warm weather. The suggestion was made to investigate the use of capital improvement money to upgrade the roads at Lowell Park. This will be added to the agenda for the April Board Meeting.
4. Commissioner Aurand - Recently looked at the river bank at Lowell Park to define locations for the Tri-Lock placement. The trails in the Nature Preserve at Lowell Park in the past included limestone steps. The steps are now covered with soil.
5. Commissioner S. Pritchard - None

**B. Executive Director**

The Board reviewed Long's report as printed.

Long indicated that he has been working with Andy at the YMCA to renegotiate the lease. For the upcoming fiscal year the YMCA will be paying \$8500.00 with the potential for a 10% increase annually.

Currently investigating the installation of a shade at Park 4 Paws with installation scheduled in the upcoming fiscal year.

Grant paperwork for the community center has been resubmitted with corrections.

Dave Shank in Maintenance recently purchased a new gang mower with money from the Capital Improvement fund.

Nicklaus shared that the annual Easter Egg Hunt is scheduled for Saturday, April 4<sup>th</sup> at the Meadows.

Nicklaus shared that he is planning to purchase tickets for 3 Cubs game trips for throughout the summer.

Nicklaus indicated he recently met with a local group of people who have an interest in pickleball. Nicklaus is currently investigating the potential to have dedicated pickleball courts on the courts located near the roller hockey complex.

**VIII. OLD BUSINESS**

**A. Annual Budget & Appropriation Ordinance #603**

Long shared that the budget will continue to be modified based on feedback from the Board. Duane indicated that he is working on saving money on the health insurance for the staff but the dollar amount on the draft budget may need to be modified with additional savings not available until after the next fiscal year.

**IX. NEW BUSINESS**

**A. Petunia Festival Lease**

Commissioner S. Pritchard made a motion, seconded by Commissioner Miller to approve the 2020 lease between the Dixon Park District and the Petunia Festival with the following changes: the first word in section 5D changed from Lessee to Leessor, and the second word in section 5E changed from Lessor to Lessee.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried

**B. Erosion Control at Lowell Park**

Long indicated he has been investigating the river bank at Lowell Park to define the best area to work on first for erosion control. Consensus of the Board is to start with the area between the two boat docks and 150 feet upstream from the docks.

**X. EXECUTIVE SESSION**

A. The Board returned to Open session at 7:56 p.m.

**XI. ADJOURN**

At 7:57 p.m. Commissioner S. Pritchard made a motion, seconded by Commissioner Aurand, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - yes; motion carried.

Signatures: \_\_\_\_\_ Date: \_\_\_\_\_  
Ron Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Rodney Frey

\_\_\_\_\_ Date: \_\_\_\_\_  
Shane Miller

\_\_\_\_\_ Date: \_\_\_\_\_  
Steve Pritchard

\_\_\_\_\_ Date: \_\_\_\_\_  
Keith Aurand