

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
FEBRUARY 19, 2020**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:02 p.m.
Roll Call: President Ron Pritchard - present
Vice President - Shane Miller - present
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - absent
Staff Present: Duane Long - Executive Director
Teresa Smith - Administrative Assistant
Anthony Miceli - Senior VP Speer Financial

II. CORRESPONDENCE

President Pritchard shared two cards of appreciation; one for a flower arrangement to extend sympathy to the Greg Gates family upon the passing of Greg's mother and another from Dave Shank and his wife Lynn for the flower arrangement to extend sympathy upon the passing of Lynn's sister.

III. CHANGES TO THE AGENDA

Old Business item letter "A" Ordinance #604 was moved to after agenda item II.

IV. VISITORS - Sign in sheet is on file.

- A. I.C. Rail Trail Update - Tim Grosnick presented an update on the mountain bike trails.

V. BOARD MINUTES

- A. Commissioner Miller made a motion, seconded by Commissioner Frey, to approve the Jan 10, 2020 special session minutes, the regular session minutes of January 15, 2020 changing the date of "2015" in the last sentence of item "C" under Old Business to "2025", and approving the emergency session minutes of January 20, 2020.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

VI. FINANCIAL REPORTS - Review/Amend/Accept

- A. Commissioner Miller expressed an interest in more detail on the journal entries and the balance sheet prior to approval. The January Financial Report will be brought back to the March meeting with further details on these items.

VII. REPORTS

- A. Commissioners
1. President R. Pritchard - None
 2. Commissioner Miller - None
 3. Commissioner Frey - Raynor Garage will not be using the Meadows area for the Raynor anniversary event this spring. Raynor may want to use the Meadows area for a family event in the fall of 2020.

4. Commissioner Aurand - Took the opportunity to meet with Barry Yontz with Marten Portable Buildings to discuss options for a cabin placement at Lowell Park. Further financial details will be presented to the Board in the future.
5. Commissioner S. Pritchard - None

B. Executive Director

The Board reviewed Long's report as printed.

Long continues to work with a company to define a location for Christmas lights that would be synchronized with music. The Park District would seek sponsorship to cover the cost. Long is currently looking at having them placed at Vaile park.

Long indicated the IDNR grant has been submitted for \$ 2.3 million to cover expenses associated with phase one of the community center.

Long is working on the budget for the next fiscal year.

VIII. OLD BUSINESS

- A. Ordinance #604 providing for the issue of approximately \$175,000 Taxable General Obligation Limited Tax Park Bonds, Series 2020A, of the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, Ron Pritchard, the President, and the following Park Commissioners were physically present at said location: Shane Miller, Rodney Frey, and Keith Aurand.

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: None

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Steve Pritchard

The President announced that a proposal had been received from Sauk Valley Bank and Trust, for the purchase \$176095.00 non-referendum general obligation limited tax park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon.

The President also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rate of interest, purchase price and tax levy for said bonds.

Whereupon Park Commissioner Ron Pritchard presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy: Commissioner Rodney Frey made a motion, seconded by Commissioner Keith Aurand to approve Ordinance #604 as printed to approve the issuance of \$176,095.00 of Taxable General Obligation Limited Tax Park Bonds as printed.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

IX. NEW BUSINESS

- A. Investment Policy - Review/Amend/Approve
Commissioner Miller made a motion, seconded by Commissioner Aurand to approve the Investment Policy as presented.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

- B. Annual Budget & Appropriation Ordinance #603
Long shared that the budget will continue to be modified based on feedback from the Board. Long is working to include money in the museum fund to cover the cost of the erosion control along the Rock River in Lowell Park.

- C. Transfer of Funds from Corporate Fund to Capital Improvement Fund
Commissioner Miller made a motion, seconded by Commissioner Frey to approve the transfer of \$185,000 which was revenue in the previous fiscal year from the sale of the Plum Creek Property, from the Corporate Fund to the Capital Improvement Fund.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

X. EXECUTIVE SESSION

- A. The Board returned to Open session at 8:38 p.m.

XI. ADJOURN

At 8:39 p.m. Commissioner Aurand made a motion, seconded by Commissioner Miller, to adjourn.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Rodney Frey

_____ Date: _____
Shane Miller

_____ Date: _____
Steve Pritchard

_____ Date: _____
Keith Aurand