

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
SEPTEMBER 18, 2019**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:00 p.m.
Roll Call: President R. Pritchard - present
Vice President - Shane Miller - arrived at 6:18 p.m.
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - absent
Staff Present: Duane Long - Executive Director
Teresa Smith - Administrative Assistant
Seth Nicklaus - Recreation Director
Lindsey Fish, CPA from Sikich LLP
Anthony Cervini, CPA from Sikich LLP

II. CORRESPONDENCE - None

III. VISITORS - Sign in sheet is on file.

IV. APPROVAL OF MINUTES

- A. Commissioner Aurand made a motion, seconded by Commissioner Frey, to approve the August 21, 2019 regular session minutes and the August 21, 2019 executive session minutes.
Vote by roll call: R. Pritchard - yes, Miller - absent, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

V. CHANGES TO THE AGENDA - NEW BUSINESS

- A. FY2018 - 2019 Financial Audit - Review/Amend/Approve
Anthony Cervini and Lindsey Fish from Sikich LLP reviewed the audit document for the fiscal year ending March 31, 2019. Commissioner Miller suggested that we table the acceptance of the audit to give commissioners adequate time to review the document.
- B. FY2018 - 2019 Treasurer's Report - Review/Amend/Approve
Commissioner Miller made a motion, seconded by Commissioner Frey to accept the FY2018 - 2019 Treasurer's Report as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.
- C. Recreation Department Update from Seth Nicklaus
Nicklaus provided an overview of the Recreation Department over the past 6 months. When Seth interviewed for the Recreation Department Director position he knew he wanted to focus on the youth, new programs and giving the community a voice. Over the past 6 months the following items have been accomplished:
- Installed a new scorekeeping program at Reynold's Field with 30 teams playing softball this summer and 12 teams this fall
 - Credit card machine installed at the Golf Training Center

- Lights with timers have been installed at the Golf Complex
- 14 flag football teams
- Successful golf camp with free golf clubs for participants
- Successful golf lessons with money made from this program going back to the Dixon High School Golf team thanks to Lee Eastman, the golf coach for Dixon High School
- 110 people participated in the Cubs bus trip
- Working on offering a Chicago Bulls game bus trip- date will be determined next week
- SPARK camp with 70 kids participating this summer and plans to expand this to a year round program
- Hound Hike at Lowell Park to generate funds for Park 4 Paws
- Creative Kids program created as a free program for kids

VI. FINANCIAL REPORTS

- A. Commissioner Miller made a motion, seconded by Commissioner Frey to accept all financial documents for August 2019 as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

VII. REPORTS

- A. Commissioners
1. President R. Pritchard - Praises for the Maintenance Department and all the staff for the effort put forth for the Jim Burke celebration at the Riverfront on Thursday and the class union at Woodcote over the weekend.
 2. Commissioner Miller - none
 3. Commissioner Frey -None
 4. Commissioner Aurand - None
 5. Commissioner S. Pritchard - absent
- B. Executive Director
The Board reviewed Long's report as printed.
Long indicated he is working with a finance company to define financial options for the Park District.
Plans are underway to restructure the Maintenance Department and Recreation Department.
Work will be starting on Thursday on the restroom and shelter at Water Wonderland Splash Park. This will be ready to open in the spring of 2020.
The camera and music have been installed at the ice skating rink at Page Park.
Long recently completed a tour of the parks with Commissioner Frey. Several items have been identified as opportunities for improvement. This list will be shared with the Board in the future.
The soccer complex was recently vandalized with the camera at the Water Wonderland Splash Park assisting to identify the individuals involved. The Dixon Police Department has been notified and the individuals will be prosecuted.
Long shared a video prepared by Amy Fenwick, Marketing Coordinator which highlighted the accomplishments of the Dixon Park District over the past 12 months. This video will be released on Facebook tomorrow.

VIII. OLD BUSINESS

A. Community Center Update

Long indicated that he has a guest column scheduled for the Sauk Valley Newspaper to give the community an update on the steps taken so far in the planning stages for the community center. The Dixon Park District received 9 proposals from engineering firms yesterday. These proposals will be reviewed and a select few will be interviewed. The Board will be getting information on the finalists next month. Possible revenue sources for the project were discussed.

IX. EXECUTIVE SESSION - None

X. ADJOURN

At 8:48 p.m. Commissioner Miller made a motion, seconded by Commissioner Aurand, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Rodney Frey

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard