

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
MAY 15, 2019**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:00 p.m.
Roll Call: President R. Pritchard - present
Vice President - Shane Miller - arrived at 6:10 p.m.
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - absent
Staff Present: Duane Long - Executive Director
Teresa Smith - Administrative Assistant

II. CHANGES TO THE AGENDA

III. VISITORS - Sign in sheet is on file.

- A. Mabley Development Center - Steve Caudillo, Activity Therapist Coordinator at Jack Mabley Development Center and Laura Atkinson, Activity Assistant with Jack Mabley Development Center were present to share information about the programs offered to the residents at the facility and thank the Dixon Park District for their support.

IV. CORRESPONDENCE

Notes of appreciation were shared from Kreider Services for the recent \$4000 donation from the Dixon Park District Special Recreation Fund, and from Birkey's Farm Store for the recent purchase of the tractor.

V. APPROVAL OF MINUTES

- A. Commissioner Miller made a motion, seconded by Commissioner Frey, to approve the April 9, 2019 regular session minutes, the April 9, 2019 executive session minutes and the May 2, 2019 Special Board Meeting minutes.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

VI. FINANCIAL REPORTS

- A. Commissioner Miller made a motion, seconded by Commissioner Aurand to accept all financial documents for March 2019 as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried
Commissioner Frey made a motion, seconded by Commissioner Aurand to accept all financial documents for April 2019 as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

VII. REPORTS

A. Commissioners

1. President R. Pritchard - Noted that there are some spots in the road going through Page Park that need attention. Long indicated the repair is scheduled to be completed soon with the Park District staff utilizing the City of Dixon equipment for road repair.
2. Commissioner Miller - In his investigation on use of inmates for assistance with special projects he has determined: the Park District could utilize sentenced inmates for manual labor in the parks. The park would need to pay a deputy to supervise the inmates while they are working. Transportation of the inmates to the job site would need to be discussed. The county probation department also would have people ordered to complete community service. These people would be supervised by the park staff.
3. Commissioner Frey - Requested the basketball courts have new hoops and that the surface be repainted. Long indicated new hoops and surface painting is being investigated.
4. Commissioner Aurand - Shared that a constituent reported to him that they saw suspicious activity in the Meadows on Monday evening.
5. Commissioner S. Pritchard - Absent

B. Executive Director

The Board reviewed Long's report as printed.

Garbage cans have been installed at Lowell Park with the staff commenting the park seems to be cleaner since the garbage cans have been installed.

The boat docks have been installed.

Long has completed 33 talks in the community over the past 2 months to give organizations an update on the Dixon Park District.

The playground at Lowell Park is expected to be installed soon.

Water Wonderland Splash Pad construction is on schedule with the concrete pouring scheduled for tomorrow, May 16th.

Long is currently investigating options for a Water Wonderland Splash Pad donor recognition stone.

VIII. OLD BUSINESS

- ### **A. 2019 - 2020 Budget Ordinance #596**
- Commissioner Miller made a motion, seconded by Commissioner Frey to accept the 2019-2020 Budget Ordinance #596 as presented.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

IX. NEW BUSINESS

A. Fall Colors Tour at Meadows

Commissioner Aurand shared that he would like to plan an auto drive through event at Meadows Park on a weekend in October. The event could start and end at the dog park with a speed limit of 5 mph through the park. Consensus of the Board was to have Commissioner Aurand move forward with the plans for a fall colors tour in Meadows Park.

- B. Election of Officers
Commissioner Miller made a motion, seconded by Commissioner Frey to retain R. Pritchard as President and S. Miller as Vice President of the Dixon Park District Board of Commissioners.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried
- C. Appointment of Board Secretary
Commissioner Frey made a motion, seconded by Commissioner Miller to retain Commissioner Aurand as Secretary of the Dixon Park District Board of Commissioners.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried
- D. Appointment of Board Treasurer
Commissioner Aurand made a motion, seconded by Commissioner Frey to appoint Crystal Killian as the Treasurer for the Dixon Park District.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried
- E. Review of Executive Minutes for Public Access
Commissioner Miller made a motion, seconded by Commissioner Aurand to make the minutes from the executive sessions of the Dixon Park District for May 7, 2018, May 14, 2018, May 23, 2018, September 19, 2018, October 17, 2018, November 14, 2018, December 19, 2018, March 6, 2019 and March 20, 2019 available to the public.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried
- F. Water Wonderland Splash Pad Landscaping Bid
Commissioner Aurand made a motion, seconded by Commissioner Miller to accept the bid of \$86,478.00 from Dravis Landscaping for completion of the landscaping at the Water Wonderland Splash Pad.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

X. EXECUTIVE SESSION - Returned to open session at 8:00 p.m.

XI. ADJOURN

At 8:01 p.m. Commissioner Miller made a motion, seconded by Commissioner Aurand, to adjourn.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Rodney Frey

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard