

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
JANUARY 16, 2019**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:00 p.m.
Roll Call: President R. Pritchard - present
Vice President - Shane Miller - present
Commissioner - Rodney Frey - arrived at 6:04 PM
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - absent
Staff Present: Duane Long - Executive Director
Teresa Smith - Administrative Assistant

II. CORRESPONDENCE

Card of appreciation was received from Teresa Smith.

III. CHANGES TO THE AGENDA

IV. VISITORS - Sign in sheet is on file.

- A. Camp Dream- Jill Larson
Jill shared her gratitude for the \$2000 that was given to Camp Dream, a camp for children with type one diabetes mellitus. The camp is a one day camp for the children and their families with 16 campers attending in 2018.
- B. Extreme/I.C. Bike Trail - Tim Grosnick
Tim Grosnick shared details about the current I.C. Bike Trails within the parks and the efforts of the I.C Rail Trail volunteers. Tim also shared potential expansion options for the trails.
- C. Jill Johnson - Armory Parking Lot
Jill was not available for the meeting.
- D. Don Edwards Donation - Terry Allen and Catherine Hill
Catherine Hill and Terry Allen were not able to be at the meeting. They will plan to attend the February meeting.

V. APPROVAL OF MINUTES

- A. Commissioner Frey made a motion, seconded by Commissioner Miller, to approve the December 19, 2018 regular session minutes, the December 19, 2018 public hearing minutes and the December 19, 2018 executive session minutes as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

VI. FINANCIAL REPORTS

- A. Commissioner Aurand made a motion, seconded by Commissioner Frey to accept all financial documents for December 2018 as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

VII. REPORTS

A. Commissioners

1. President R. Pritchard - The trivia shared at the recent holiday/appreciation party included good information that could be used on the social media pages for the Dixon Park District. President Pritchard will be sharing this information with Shannon Bailey for use on all Park District social media platforms.
2. Commissioner Miller - Miller expressed gratitude for the recent holiday party with all other Commissioners expressing the same.
3. Commissioner Frey - Indicated that Shannon Bailey's (Admin Assistant/Marketing) presence has been felt in the community with the Dixon District social media posts. The posts help to create a positive image of the Park District.
4. Commissioner Aurand - None
5. Commissioner S. Pritchard - None

B. Executive Director

The Board reviewed Long's report as printed.

The banks of Plum Creek opposite the Park District property have been cleaned up with 3 dump trucks removed by the Dixon Park District staff. In the future this area will be cleaned routinely by the Dixon Park District staff.

The Dixon Park District has been notified that if we spend \$58,000 on playground equipment, Illinois Park and Recreation Association (IPRA) will provide \$110,000 worth of playground equipment through a grant.

The Water Wonderland press release went out to the media today. The 70 x 70 foot area is 100% ADA accessible and is expected to be open to the public in June 2019.

VIII. OLD BUSINESS

- ### **A. None**

IX. NEW BUSINESS

A. Deposits and Investment Policy

No changes have been made to this policy over the past 12 months. Consensus of the Board was to continue with the policy as presented.

B. Permission for Fireworks at Page Park from Dixon Main Street

Long indicated that Dixon Main Street is requesting to use Page Park for shooting the fireworks off for the August 10, 2019 Masquerade Mystery night (previously known as Venetian Night). Consensus of the Board was to have Long move forward with getting additional details and share this at the next meeting.

C. 2019-2020 Budget

Long indicated he is working on the 2019-2020 budget with plans to add money into the budget for marketing and technology. Three large capital improvement projects will be included in the budget for the upcoming year: Water Wonderland Splash Pad for \$100,000, Lowell Park Playground for \$60,000, and the electronic sign at the Park District Office for \$16,000.

D. Financial Transaction Document Ordinance #595
Commissioner Miller made a motion, seconded by Commissioner Frey, to approve Financial Transaction Document Ordinance #595 as presented.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

X. EXECUTIVE SESSION

A. None

XI. ADJOURN

At 7:55 p.m. Commissioner Aurand made a motion, seconded by Miller, to adjourn.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Rodney Frey

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard