

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
FEBRUARY 20, 2019**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:03 p.m.
Roll Call: President R. Pritchard - present
Vice President - Shane Miller - absent
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - absent
Staff Present: Duane Long - Executive Director
Teresa Smith - Administrative Assistant
Shannon Bailey - Admin Assistant/Marketing Rep

II. CORRESPONDENCE

A thank you card was received from Taylor Studios Inc. for being selected for the installation of the campfire display at the Ruth Edwards Nature Center.
A note from was received from Vicky Turner that was associated with a \$500 donation towards the Water Wonderland Splash Pad.

III. CHANGES TO THE AGENDA

Long introduced Shannon Bailey as the new Marketing Representative for the Dixon Park District.

IV. VISITORS - Sign in sheet is on file.

- A. Melanie Olsen and Kristine VanQuathem with Girl Scout Troop #2189
Olsen and several of the Girl Scouts presented a \$250.00 check to the Dixon Park District as a donation to be used for the Wooden Wonderland Splash Pad.
- B. Don Edwards Donation - Catherine Hill
Hill and Terry Allen, daughters of Dr. Don Edwards were present to share a story about their late father. The estate of Dr. Don Edwards recently donated \$2000 to the Dixon Park District and they would like the money to be used for the ice rink at Page Park.

V. NEW BUSINESS

- A. Petunia Festival Lease - Rob Bates and Jeff White
White presented a signed contract to the Board. Rob indicated they are pleased to continue a positive relationship with the Dixon Park District.
Commissioner Frey made a motion, seconded by Commissioner Aurand to accept the Petunia Festival Lease as presented.
Vote by roll call: R. Pritchard - yes, Miller - absent, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.
- B. Retail Signage Along I-88 Resolution #296
Commissioner Aurand made a motion, seconded by Commissioner Frey to accept Resolution # 296 to allow retail signage along Route I-88.
Vote by roll call: R. Pritchard - yes, Miller - absent, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

- C. Whitetail Deer Bow-Hunting Program at Meadows
Long indicated that the current program does not allow individuals in the Meadows hunting area if they are not a registered hunter. The district liability insurance carrier is indicating if an accident occurred on the Meadows property in which a non-hunter was injured by a hunter and we allowed non-hunters on the property, the park district would be liable. This topic will be tabled until the March meeting.
- D. Request to Use Lowell Park for Rendezvous
Long indicated that Stacie McCullough has requested permission to use Lowell Park during the Petunia Festival for a Rendezvous. Consensus of the Board was to grant permission to McCullough to use Lowell Park during the Petunia Festival for a Rendezvous.

VI. APPROVAL OF MINUTES

- A. Commissioner Frey made a motion, seconded by Commissioner Aurand, to approve the January 16, 2019 regular session minutes as printed.
Vote by roll call: R. Pritchard - yes, Miller - absent, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

VII. FINANCIAL REPORTS

- A. Commissioner Aurand made a motion, seconded by Commissioner Frey to accept all financial documents for January 2019 as printed.
Vote by roll call: R. Pritchard - yes, Miller - absent, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

VIII. REPORTS

- A. Commissioners
 - 1. President R. Pritchard - Shared that he would like the staff to work with Walmart to seek sponsorship for the 2019 Easter Egg Hunt so activities can be added to the event to make it more appealing to families.
 - 2. Commissioner Miller - Absent
 - 3. Commissioner Frey - Shared that a tree fell in Bluff Park last week. Long indicated the City of Dixon will be trimming trees in Bluff Park this spring. Frey indicated the mosquito signs are still up at Lowell Park along the bike trail.
 - 4. Commissioner Aurand - Questioned if the Park District should investigate gaining access to Institute Blvd. to give access into and out of Meadows Park.
 - 5. Commissioner S. Pritchard - Absent
- B. Executive Director
The Board reviewed Long's report as printed.
Long shared that the Water Wonderland Pre-bid meeting was held on Tuesday, February 19th with 3 potential bidders present.
Long is working with the Dixon City Manager to meet with businesses in the community regarding donations for Water Wonderland.

The new Recreation Director will be announced on Friday, February 22 at a public announcement meeting.

A 60 ft x 100 ft ice rink is planned for Page Park with a projected opening date of late in 2019.

The Dixon Park District will be offering a Disc Golf Tournament during the Petunia Festival. The money made from the tournament could be used to install a 5 ft. x 10 ft. colored concrete slab at each hole. Consensus of the Board was in support of using the tournament money to install the colored concrete slabs.

IX. OLD BUSINESS

A. 2019-2020 Budget Ordinance #596

Long indicated the attached document includes a line item of "To Be Announced". The projects can be announced at a later date however the Maintenance staff would not be available to assist with the projects since they would be busy with the Water Wonderland Splash Pad and the Lowell Park Playground. Long ask for feedback from the Board over the next couple months with the Board suggesting: fixing Hairpin road, fixing the windows at Woodcote, and fixing the road in Page Park.

X. EXECUTIVE SESSION - No Executive session.

XI. ADJOURN

At 7:33 p.m. Commissioner Aurand made a motion, seconded by Frey, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - absent, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Rodney Frey

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard