

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
AUGUST 21, 2019**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:00 p.m.
Roll Call: President R. Pritchard - present
Vice President - Shane Miller -present
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - absent
Staff Present: Duane Long - Executive Director
Teresa Smith - Administrative Assistant
Crystal Killian - Bookkeeper

II. CORRESPONDENCE

A note of appreciation was received from the Reagan Run 5K committee thanking the Park District for their continued support to make the Reagan Run possible.

A note of appreciation was received from Kathy Cecchetti from Rosbrook Studio thanking the Park District for providing assistance to make their street fair a successful event.

A note of appreciation was received from Administrative Assistant Teresa Smith for the flowers sent when her brother died.

III. CHANGES TO THE AGENDA

IV. VISITORS - Sign in sheet is on file.

V. APPROVAL OF MINUTES

- A. Commissioner Miller made a motion, seconded by Commissioner Aurand, to approve the July 17, 2019 regular session minutes and the July 17, 2019 executive session minutes.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

VI. FINANCIAL REPORTS

- A. Presentation on Financial Report Interpretation
Crystal Killian provided an overview of the financial reports and answers questions from the commissioners regarding the financial reports that are provided for the Board each month.
- B. Commissioner Aurand made a motion, seconded by Commissioner Frey to accept all financial documents for July 2019 as printed.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

VII. REPORTS

A. Commissioners

1. President R. Pritchard - A three day hitting camp was recently offered by President Pritchard and he expressed gratitude for the help that he received from the Park District staff to make this event possible.
2. Commissioner Miller - A community member recently approached Commissioner Miller regarding an Alcoholics Anonymous group that was requesting to hold an event at one of the parks. Another individual ask Commissioner Miller about the Park District accepting a stuffed otter for use at the Ruth Edwards Nature Center.
3. Commissioner Frey - The Lowell Park playground open house event was busy and the playground continues to be busy. The suggestion was made that the Park District considers creating a master plan.
4. Commissioner Aurand - A community member ask if the area around the Wooden Wonderland can be worked on. Long indicated this area was cleaned up this week with additional wood chips scheduled for delivery to Wooden Wonderland in the near future. Observation made that the road to Park 4 Paws is being abused. Commissioner Aurand met with the Maintenance Department Director to discuss options for tour of Meadows Park that is scheduled for this fall. Gratitude was expressed from the exceptional job of trail maintenance at the Meadows for the event held in the Meadows in August.
5. Commissioner S. Pritchard - absent

B. Executive Director

The Board reviewed Long's report as printed.

Long indicated Water Wonderland has 30-50 kids in attendance everyday including buses from local daycare centers, and kids from Sterling, Rock Falls, Prophetstown and Chicago. The Park District continues to staff Water Wonderland for 8 hours each day so that concerns can quickly be identified and managed.

The shelter at Water Wonderland is expected to be completed by the end of 2019 so it is ready for use in 2020.

The electronic sign at Lowell Park is scheduled to be installed in the near future.

Al Morrison is working on the installation of fencing.

Several equipment failures have occurred in the Maintenance Department over the past month with large repair bills anticipated in the upcoming months.

Long has been working with the Dixon Police Department to manage an individual who has consistently been leaving a mess at Haymarket Square.

The Lowell Park playground open house was successful. Long is working on a playground grant for possible install in 2020 in another park.

Numerous projects have been completed in 2019 at the Dixon Park District including: Water Wonderland, Lowell Park playground, Park 4 Paws road upgrade, installation of electronic signage at the office and Lowell Park, Petunia Festival Float that won first prize, SPARK camp, the paved parking lot at Al Morrison and the ice rink at Page Park. A video of these items will be shared at the September 2019 Dixon Park District Board Meeting and then shared on social media.

VIII. OLD BUSINESS - None

IX. NEW BUSINESS

A. Community Center Update

Long shared that Dixon Strong is working on public relations for the Dixon Park District Community Center. Dixon Strong is using a 4 pronged approach to define the needs of the community. They are also working with the Dixon Public Schools and the Dixon Family YMCA to define needs. Dixon Strong has been asked to assist with defining a location for the community center.

Long shared the community center would be built in phases with the Park Office to be located in the community center. A community capital campaign would be initiated for the project. A letter to engineering firms will go out next week to determine interest in being a part of the community center.

X. EXECUTIVE SESSION - Returned to open session at 8:26 p.m.

XI. ADJOURN

At 8:26 p.m. Commissioner Miller made a motion, seconded by Commissioner Aurand, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Rodney Frey

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard