

**DIXON PARK DISTRICT
MINUTES OF REGULAR BOARD MEETING
804 PALMYRA STREET DIXON, ILLINOIS
APRIL 9, 2019**

I. CALL TO ORDER

- A. President Ron Pritchard called the meeting to order at 6:05 p.m.
Roll Call: President R. Pritchard - present
Vice President - Shane Miller - present
Commissioner - Rodney Frey - present
Commissioner and Board Secretary - Keith Aurand - present
Commissioner - Steve Pritchard - absent
Staff Present: Duane Long - Executive Director
Teresa Smith - Administrative Assistant

II. CORRESPONDENCE

III. CHANGES TO THE AGENDA

IV. VISITORS - Sign in sheet is on file.

V. NEW BUSINESS

- A. 2019 OHV Program- Review/Amend/Approve
Commissioner Aurand made a motion, seconded by Commissioner Frey to accept the 2019 OHV Program Rules as presented.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried
- B. Risk Management Policy - Review/Amend/Approve
Commissioner Miller made a motion, seconded by Commissioner Frey to accept the Risk Management Policy as presented.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried
- C. Destruction of Audio Recordings Over 18 Months of Age - Review/Amend/Approve
Board members discussed the capacity of the district to maintain these recordings for longer than 18 months.
- D. Bank Account Signatures - Resolution #297 Review/Amend/Approve
Commissioner Miller made a motion, seconded by Commissioner Aurand to accept the Bank Account Signatures - Resolution #297 as presented.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried
- E. Appointment of Authorized Agent for IMRF- Review/Amend/Approve
Commissioner Frey made a motion, seconded by Commissioner Miller to accept the appointment of Crystal Killian as the Dixon Park District Authorized Agent for IMRF.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried

- F. Debra Carey Savanna Dedication Date
The monument for the dedication of the savanna in Page Park is ready to install. The Board will dedicate the savanna as “Debra Carey Savanna” at the May 15th Board meeting. The dedication service will be on June 19th prior to the scheduled Board meeting.

VI. APPROVAL OF MINUTES

- A. Commissioner Miller made a motion, seconded by Commissioner Frey, to approve the March 20, 2019 regular session minutes and the March 20, 2019 executive session minutes.
Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

VII. FINANCIAL REPORTS

- A. Commissioner Miller requested further details on the \$7900 of revenue on the Disbursement Listing. The bookkeeper will be contacted for further details on this line item and the March financials will be presented at the May 2019 Board meeting.

VIII. REPORTS

- A. Commissioners
1. President R. Pritchard - Expressed appreciation to the Maintenance Department for the great job with the cleanup in the parks after the storm damage throughout the winter months.
 2. Commissioner Miller - The Rock River Valley Bicycle Club has started to mark the first section of the I.C. Rail Trail and will be working on this section in April and May. The new section will add ½ mile to the trail.
 3. Commissioner Frey - None
 4. Commissioner Aurand - The Dixon High School is open to discussing the use of the track by the Park District and will be meeting with Long and Seth Nicklaus to discuss options. Aurand questioned if gate one and gate two going out to the Meadows can be left open.
 5. Commissioner S. Pritchard - Absent
- B. Executive Director
The Board reviewed Long’s report as printed.
The City of Dixon has laid the water and sewer lines for Water Wonderland. Donations continue to come in from the community. We will need \$55,000 more in donations. The landscaping bid will need to be awarded on May 2nd. A Special Board meeting will be held at noon on Thursday, May 2, 2019.
WiFi at the Golf Training Center will be used via an antenna so we can offer WiFi service at the Water Wonderland Splash Pad and the Golf Training Center for minimal cost.
Crystal the new bookkeeper, started last week. Financial Reports for April will be in a new format. Crystal will be available at the May Board meeting.
The Al Morrison parking lot will be paved in May.
The gravel for Cinder Road will be in place soon.

A section of the sidewalk along the river collapsed. A claim will be filed with the Park District insurance company.

The electronic signs for the office and at Lowell Park will be installed in April.

IX. OLD BUSINESS

A. 2019 - 2020 Budget Ordinance #596

Long indicated he made some changes to the Capital Improvement section of the fiscal year 2019-2020 budget. Some items that were budgeted for the fiscal year 2019-2020 were paid for in fiscal year 2018-2019.

X. EXECUTIVE SESSION - Returned to open session at 7:40 p.m.

XI. ADJOURN

At 7:41 p.m. Commissioner Miller made a motion, seconded by Commissioner Aurand, to adjourn.

Vote by roll call: R. Pritchard - yes, Miller - yes, Frey - yes, Aurand - yes, and S. Pritchard - absent; motion carried.

Signatures: _____ Date: _____
Ron Pritchard

_____ Date: _____
Shane Miller

_____ Date: _____
Rodney Frey

_____ Date: _____
Keith Aurand

_____ Date: _____
Steve Pritchard